

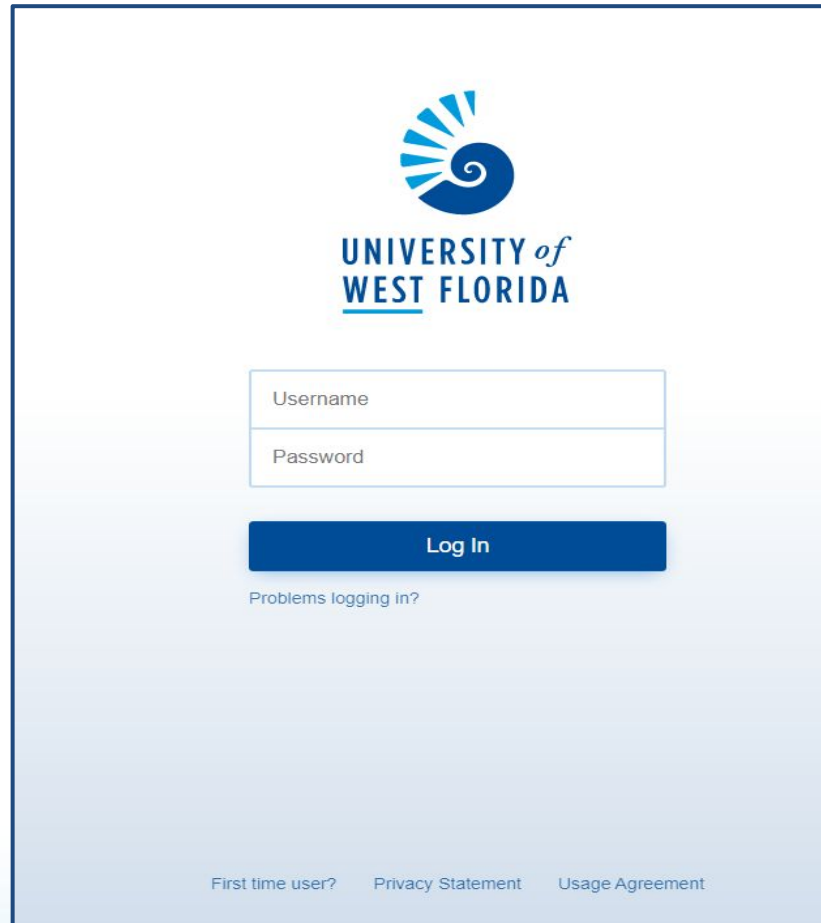


UNIVERSITY *of* WEST FLORIDA

How to Submit a Semester Request

*Student Accessibility Resources
(SAR)*

Sign in through myUWF and search for
“SAR Accommodate - Student Portal” to
access Accommodate.



The image shows a login page for the University of West Florida. At the top center is the university's logo, a blue spiral with radiating lines, above the text "UNIVERSITY of WEST FLORIDA". Below the logo are two input fields: "Username" and "Password". A blue "Log In" button is positioned below the password field. Underneath the button is the text "Problems logging in?". At the bottom of the page, there are three links: "First time user?", "Privacy Statement", and "Usage Agreement".

UNIVERSITY of
WEST FLORIDA

Username

Password

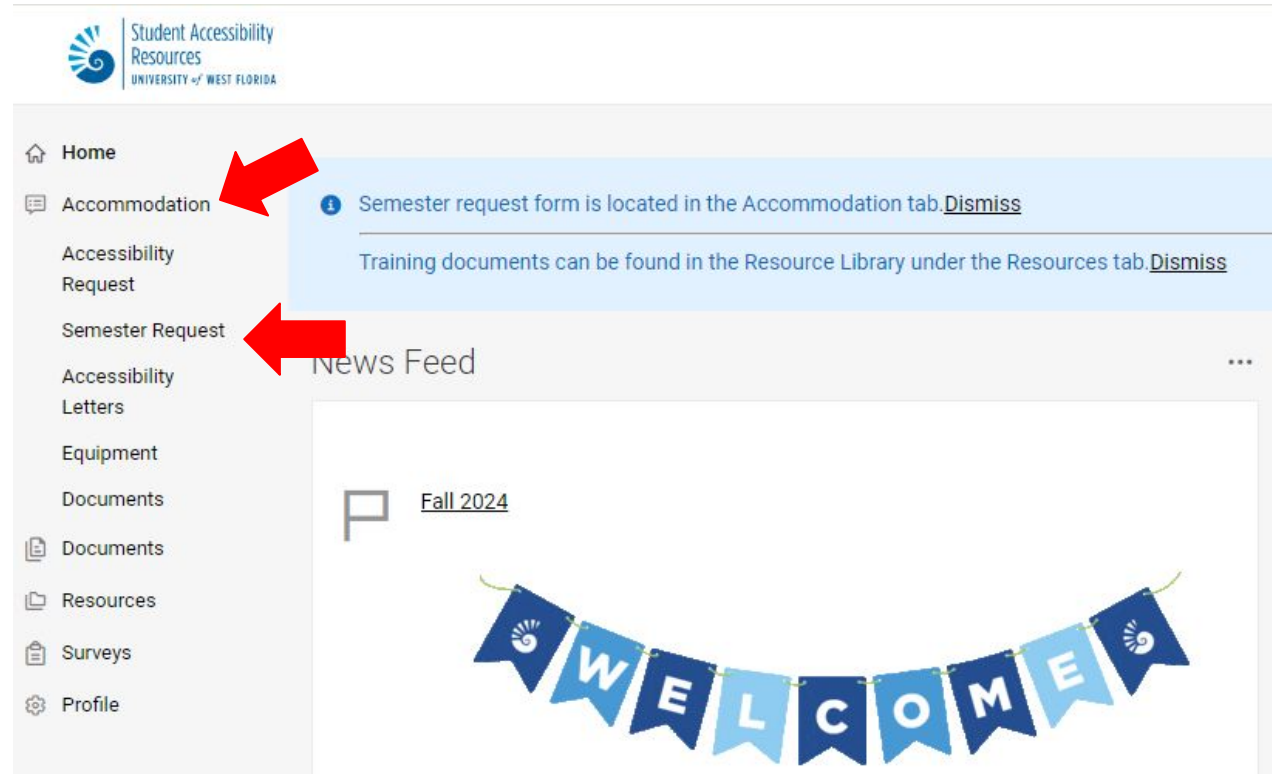
Log In

Problems logging in?

[First time user?](#) [Privacy Statement](#) [Usage Agreement](#)

Step 1

Locate the “Accommodation” tab, select the “Semester Request” option from the dropdown.



The screenshot shows the navigation menu for the Student Accessibility Resources page. The menu items are: Home, Accommodation, Accessibility Request, Semester Request, Accessibility Letters, Equipment, Documents, Documents, Resources, Surveys, and Profile. Two red arrows point to the 'Accommodation' and 'Semester Request' items. A blue notification banner at the top right of the menu area contains the text: 'Semester request form is located in the Accommodation tab. [Dismiss](#)' and 'Training documents can be found in the Resource Library under the Resources tab. [Dismiss](#)'. Below the menu is a 'News Feed' section with a 'Fall 2024' header and a 'WELCOME' banner.

Step 2

To begin your
Semester
Accommodation
Request, click
“Add New”

Accommodation

Enrollment Application

Semester Accommodation Request

Letters

Equipment

Documents

 To submit a new semester request, please select the **Add New** button below.

Apply Search

Add New 

Sort B

Automated Note Taking Support **APPROVED**

Spring 2024

Started on January 07, 2024

Ends on May 04, 2024

Created on March 06, 2024, 11:50 am

Step 3

Select the **semester** for which you are filling out the form from the drop down menu
Select **“Review Semester Request”** on the right side.

Accommodation

Enrollment Application

Semester Accommodation Request

Letters

Equipment

Documents

i You have been approved for:
Testing Accommodations/1.5x extended time for tests/quizzes
Other/Out of class accommodations/Books in an Alternative Format
In-Class Accommodations/Automated Note Taking Support
Testing Accommodations/Reduced distraction testing space

Semester

Fall 2024

Review Semester Request

History of Magic

Starts August 19, 2024

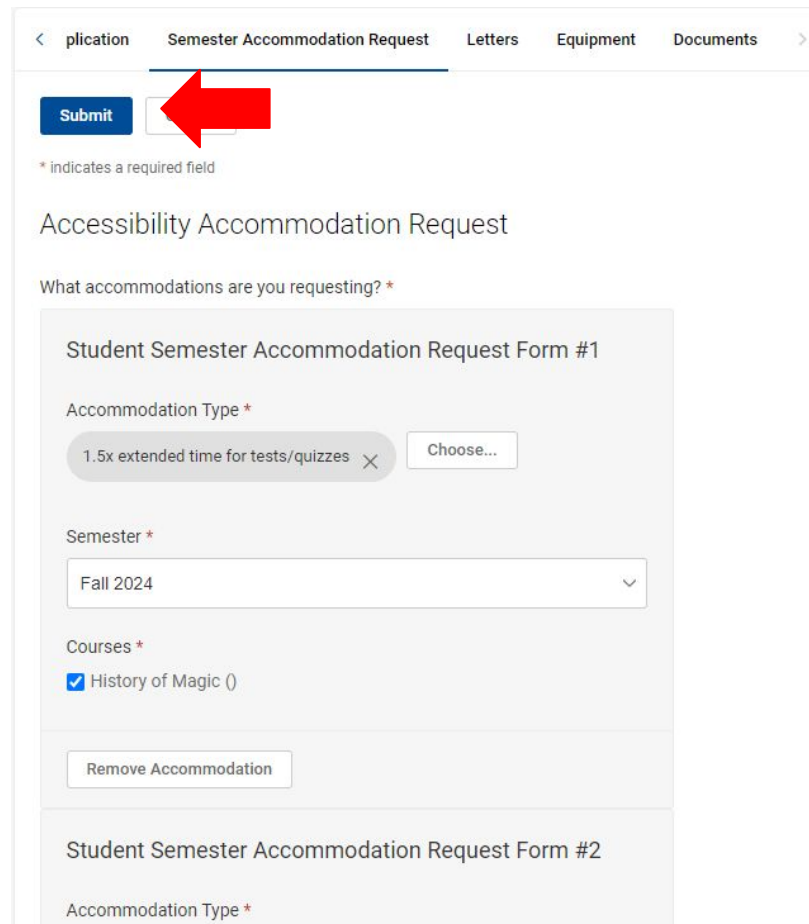
Ends December 07, 2024

Step 4


Review your accommodations carefully.

If applicable, make sure you have read and marked off “Acknowledgements” for certain accommodations.

Click **“Submit”** to submit your semester request.



< Application Semester Accommodation Request Letters Equipment Documents >

Submit 

* indicates a required field

Accessibility Accommodation Request

What accommodations are you requesting? *

Student Semester Accommodation Request Form #1

Accommodation Type *
1.5x extended time for tests/quizzes Choose...

Semester *
Fall 2024

Courses *
 History of Magic ()

Remove Accommodation

Student Semester Accommodation Request Form #2

Accommodation Type *

If you have any questions, please contact our office at 850.474.2387 or email us at sar@uwf.edu