

2024-2025

YOUNG TWO'S

Mrs. Leah Hartigan

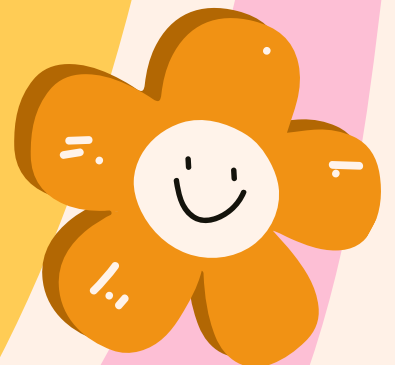
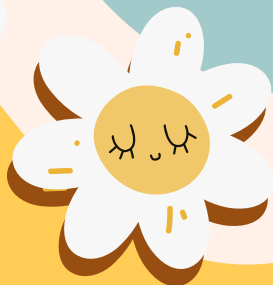
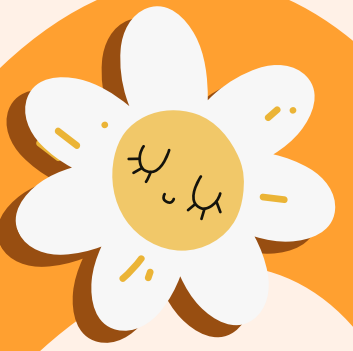


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WELCOME LETTER

Dear Parents and Guardians,

Welcome to the Younger Two's class at the ERCCD! My name is Leah Hartigan, and I am thrilled to be your child's teacher this year! I look forward to getting to know you and your child and to a year filled with growth, discovery, and joy.

First and foremost my classroom focuses on creating a warm, safe, and engaging environment where your child can grow and thrive. I understand that each child is unique, and I am dedicated to nurturing their individual strengths and interests.

I began my career in early education over 10 years ago as a teacher's assistant, and have had a passion for teaching ever since! I had my first daughter in 2018 and after taking time to be at home with my own children, I returned to the workforce in 2023 as a teacher at a different facility and was lucky enough to be offered a Lead Teacher position at the ERCCD in the Spring of 2024!

I have recently received my Child Development Associate Certificate (CDA) specializing in preschool education. In addition, I currently hold all certifications required for the development of infants, toddlers, and preschool programs mandated by the Department of Children and Families.

In my free time, I love spending time with my Husband, two Daughters (Eliza 6, and Claire 2), and our golden retriever Shoshana. I love to cook and binge-watch my favorite TV shows, while also making time to get out and enjoy our beautiful community!

I can't wait to welcome you on your first day and provide your family with a loving and secure environment to thrive!

**Thank You,
Leah Hartigan**

DAILY SCHEDULE

7:30 – 8:00 AM Center Opens, Breakfast, Free Choice Play

8:00 – 9:00 AM Free Choice Play (Drop Off ends at 9:00 AM)

9:00 – 9:30 AM Snack, Diapering

9:30 – 10:30 AM Circle Time, Music and Movement, Art, Instructional Activities

10:30 – 11:30 AM Centers, Outdoor Learning Time and Play

11:30 – 12:00 PM Lunch

12:00 – 12:30 PM Diapering, Book Time

12:30 – 2:30 PM Naptime




2:30 – 3:30 PM Wake up, Diapering, Snack

3:30 – 4:30 PM Free Choice Play, Outdoor Learning Time and Play

4:30 – 5:30 PM Prepare for Departure, Diapering, Story Time, Centers

5:30 PM Center Closes

SCHOOL ITEMS

-  Please bring a large reusable grocery bag. The large bags are considered their school bags. Please bring this bag in on their first day of school or at meet the teacher day. The bag will be sent back home every Friday with their blankets and pillows cases for washing. Please bring the school bag Monday morning with their clean blanket and pillow along with their snacks for the week or any other item needing to be brought to school. It is my hope that this will make things easier for everyone.
-  Family Photo – This will help your child during transitions and will be displayed in our classroom.
-  Blanket & Pillow– These items should be travel sized. By the end of the year your child should be able to put these items away independently. Smaller items are easier for children to carry.
-  Extra Clothes – Two sets of extra clothes should be kept at school in the event of an accident or messy activity. (shirts, bottoms, socks)
-  Sunscreen and Bug Repellent – You are able to provide sunscreen and bug spray for your child. An authorization form will need to be signed before we are able to apply it. This will need to be labeled with your child’s FIRST and LAST name.
-  Items to be labeled with FIRST and LAST NAME : Diaper Box or Sleeve - Diaper Cream - Lunchbox - Water Bottle / Cup / Bottles - Extra Clothes - Sunscreen and Bug Repellent



DIAPERING







Diapers/ Pull Ups – A large pack of diapers or pull ups. We will inform you when your child is running low. Remember to write your child's name on the outside of the box or sleeve. You may provide diaper cream in the event your child needs it. A medication slip will need to be completed.



Please do not provide pull ups that are like underwear. Pull ups must have side closures. In order for the potty-training process to run more efficiently we ask for the side closures. These pull ups are easier and allow us to change the children faster to allow them to continue their play and keeps the children less frustrated. We ask for these types of pull ups because it is more time effective for both the children and the time management of the classroom. With many children in the class it helps when changing the children can be done swiftly.



MEALS & SNACKS

-  Snacks – Your child will need 10 weekly snacks. One of these choices should include a healthier option. These should be provided weekly on Monday's. We do not have the space to store snacks purchased in large quantities.
-  Lunchbox – Your child will need a nutritious lunch each day. Due to limited refrigerator space, please include an icepack in your child's lunchbox.
-  Water Bottle / Cup – Your child will need a water bottle or cup that is labeled with their FIRST AND LAST name on it.
-  Milk/ Breastmilk /Formula – If your child enjoys a bottle, we will offer it at snack times, lunch, and before nap. This will need to be labeled with their FIRST AND LAST name. Please let me know in the morning if you have packed it in your child's lunchbox so that it can be moved to the refrigerator.



DROP OFF POLICY



Arrival cut-off time : Center policy states that children need to be here by 9:00 am. However, in order to allow your child time to adjust to the day before the daily group activities begin we ask that you bring them closer to 8:30 am. Please let the teacher know if your child will be arriving late due to an appointment ahead of time. If your child has an appointment, they may not arrive after 11:00 am. Continuous late arrival may result in you not being able to drop off that day. If your child is dropped off by a family member please inform them of the arrival time.

