

HYBRID RESUME: EXAMPLE A

John Smith

123 Main St., Pensacola, FL, 32514
820-000-1234
john.smith@gmail.com
www.linkedin.com/johnsmith123

EDUCATION

Bachelor of Science, Computer Science **12/26**
University of West Florida, Pensacola, FL

Selected Coursework: Software Engineering I and II, Human-Computer Interaction, Theory and Fundamentals of Networks, Advanced Computer Programming, Data Mining

PROFESSIONAL EXPERIENCE

Computer Systems Specialist Intern **08/24-Present**
Big Computer Corporation, Milton, FL

- Installed and engaged in troubleshooting on Windows systems
 - Maintained and performed regular troubleshooting on servers
 - Developed and updated help desk tickets for various activities
 - Provided training for various administrative software packages
 - Coordinated with management and processed various quotes for service
 - Performed research on all computer hardware and software
-

SKILLS AND ABILITIES

Teamwork and Communication

- Conducted computer and system performance tests and troubleshooting exercises in a laboratory environment with teams ranging from 2-6 researchers utilizing Python code on Linux operating systems
- Delivered presentation addressing networking fundamentals and employing Cisco routers and switches to 35 peers
- Interacted with 100+ customers weekly through sales-oriented positions, answering inquiries, providing high-quality service, and consistently receiving positive feedback from teammates, customers, and supervisors

Technical Skills

- Languages: Java, C++, C, Visual Basic .NET, ASP .NET, Visual Basic 6
 - Software Packages: Adobe Photoshop, AutoCAD, Microsoft Visio
 - Databases: MS SQL SERVER, IBM DB2, Database Design
 - Operating Environment: UNIX, Linux, Windows
-

TRAINING AND CERTIFICATIONS

Career Explorer Digital Badge **07/24**
• Issued by the University of West Florida for completing the UWF Career Readiness Module

Effective Communication Digital Badge **05/23**
• Issued by the University of West Florida for completing ENC1101 or a course for which it serves as a prerequisite

Cross-Cultural Competency Digital Badge **02/23**
• Issued by the University of West Florida for completing the UWF Cross-Cultural Competency Course

ADDITIONAL EMPLOYMENT HISTORY

Pizza Delivery Driver **09/24-Present**
The Pizza Place of Pace, Pace, FL

Cashier **07/23-09/24**
Flomaton's Finest Fast Food Restaurant, Flomaton, AL