

# CHRONOLOGICAL RESUME: EXAMPLE B

## John E. Law

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### EDUCATION

#### Bachelor of Arts, Criminal Justice

May 2027

University of West Florida, Pensacola, FL

Minor: Pre-Law

GPA: 3.92

**Relevant Courses:** Criminology, American Criminal Justice System, Judicial Process, and the Legal System

### EXPERIENCE

#### Intern

Sept. 2023-Present

Florida Department of Law Enforcement, Tallahassee, FL

- Prepared daily reports for review by multiple levels of oversight within the department
- Analyzed criminal statistics on a weekly basis for generated reports
- Operated a statewide database of 200k+ individuals overseen by the department
- Assessed potential areas for growth in Florida Law Enforcement

#### Military Police Officer

Jan. 2013 - Dec. 2019

United States Marine Corps, various locations

- Dispatched military police officers in response to incidents ranging from violent crimes to theft
- Reported on criminal activities within the Marine Corps in order to assess problem areas
- Trained over 20 new recruits on tactics and techniques used by military police
- Maintained equipment such as weapons and safety gear for a staff of 50 military police officers

### TRAINING AND CERTIFICATIONS

#### Career Explorer Digital Badge

Oct. 2023

- Issuer: University of West Florida
- Awarded for completion of the UWF Career Readiness Module

#### Effective Communication Digital Badge

July 2023

- Issuer: University of West Florida
- Awarded for completion of ENC1101 or a course for which ENC1101 is a prerequisite

#### Cross-Cultural Competency Digital Badge

May 2023

- Issuer: University of West Florida
- Awarded for completion of UWF Cross-Cultural Competency Course

### PROFESSIONAL ORGANIZATIONS

- Academy of Criminal Justice Sciences, member Sept. 2023 - May 2025
- American Society of Criminology, member Nov. 2023 - May 2024
- University of West Florida; Alpha Phi Sigma, President May 2023 - April 2024

### VOLUNTEER EXPERIENCE

#### Habitat for Humanity

June 2024-Present

250 total hours

- Participated with Alpha Phi Sigma for over 200 community service hours assisting the rebuilding and upkeep of housing for low-income families
- Directed student volunteers on 3 build sites in a range of activities from painting to installing drywall for over 50 hours