

Post Observation Conference Guide

Providing Effective and Targeted Feedback

Mentor Teachers provide targeted feedback to teacher candidates about their teaching practices.

Give the teacher candidate a copy of this completed document to upload in their assignment dropbox.

Key characteristics of effective feedback	
<ul style="list-style-type: none"> • Goal-referenced • Transparent • Actionable 	<ul style="list-style-type: none"> • User-Friendly • Timely • Ongoing • Consistent

Post Conference Steps	Mentor Notes of Evidence
1. Teacher candidates share a self-reflection of their teaching from the teaching observation including student learning outcomes from pre and post assessment results.	
2. Mentor discusses observed evidence of candidate's strengths from culminating teaching.	
3. Mentor discusses observed evidence for candidate's areas of growth from culminating teaching.	
4. Mentor discusses student learning outcomes from pre and post assessment results	
5. Mentor recommends key action steps for improvement.	