Access Assignments in your Electronic Portfolio (EXXAT)

- 1. Go to https://steps.exxat.com/account/login
- 2. Log into your account and click on Coursework.

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Exxat PRISM	Profile Create your professional profile and upload documents necessary for clearance to participate in your clinical education Compliance Upload documents necessary for clearance to participate in clinical education No documents require attention	
Message(s) from your school (0) There are no messages from school	Coursework Research clinical sites, express your interest, find out where you are placed and complete assignments for clinical education Learning Activities Complete and review learning activities across all courses for clinical education	
	Explore Fieldwork Locations Find and learn more about the clinical sites associated with your academic program School Resources Access resources provided by your academic program Resources shared	
	School Contacts Review contact information for the faculty and staff from your program Contacts shared	

3. By default, the system will show '**Require Placement**' but this view does not give you access to your assignment.

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Require Placement Do Not Require Placement											
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We are sorry. No data found											
COURSE DETAILS	ACADEMIC YEAR	TERM	PLACEMENT DETAILS				LOCATIO	ON AND SETTING DETAIL	5	MAY NEED ATTENTION	
We are sory. No data found											

4. Switch from 'Require Placement' to 'Do not Require Placement'. Then click on 'FC1 – Foundations Course 1'.

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Require Placement Do Not Require Placement									
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1 Results Found									
COURSE DETAILS	ACADEMIC YEAR	TERM					MAY NEED ATTENTION	ACTION	
FC1 - Foundations Course 1	2024-2025	2024					Forms/Evaluations are enabled	View D	etails

5. Your first assignment is 'InTASC Dispositions for Students'. Click on 'InTASC Dispositions for Students' to access your assignment.

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← FC1 - Fundamentals									
Course Information Course Activities									
Forms/Evaluations									
FORM				DUE DAT	E			STATUS	
InTasc Dispositions for Students				Dec 31, 2	024			Get Started	

6. Start your 'InTASC Dispositions for Students' assignment.

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← InTasc Dispositions for Students Get Started			L Download
Total score N/A			Clear All Save Submit
InTasc Dispositions for Students			^
InTasc: 1h* Short Disposition: Respects Learners			
Meets Expectations	Partially meets expectations	Does Not Meet Expectations	
The teacher candidate respects learners' with differing strengths and needs and is committed to using this information to further each learner's development.	The teacher candidate respects some learners' with differing strengths and needs and is attempting to use this information to further each learner's development.	The teacher candidate does not display respect for learners' with differing strengths and needs and does not use this information to further each learner's development.	
O Meets Expectations O Partially meets expectations	O Does Not Meet Expectations		
InTasc : 2m*			
Short Disposition: Values Diversity			
Meets Expectations	Partially meets expectations	Does Not Meet Expectations	
The teacher candidate respects learners as individuals with	The teacher candidate respects some learners as individuals	The teacher candidate does not respect learners as individuals	

7. When completed, click **'Submit'** to submit your assignment in your **Electronic Portfolio** in EXXAT.

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Total score N/A				Clear All Save Submit
InTasc Dispositions for Students				^

For assistance or questions about your EXXAT account, please email v4support@exxat.com