



UNIVERSITY *of* WEST FLORIDA

Career Development & Community Engagement

Community Engagement Reporting

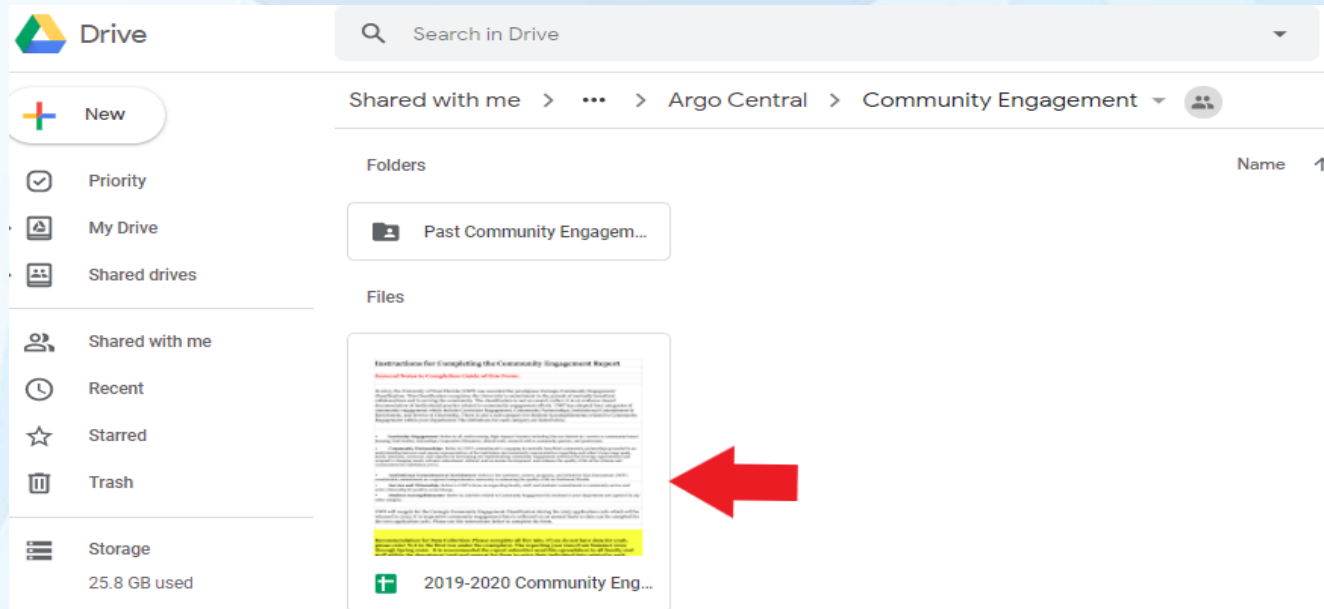
Why do we report?

- In 2015, UWF was awarded the prestigious elective Carnegie Community Engagement Classification in recognition of successful institutional focus on community engagement.
- UWF will reapply for the Carnegie Community Engagement Classification in 2026 using data collected since the last application.



Reporting Format

1. Search “Institutional Effectiveness” on UWF’s website.
2. Under Annual Planning and Reporting on the left toolbar, select either “Academic Unit Reporting” or “Administrative and Support Unit Reporting.”
3. Select your department and then click on the link for the “Community Engagement” folder.
4. Click on the form for this year and complete.



The screenshot shows the Google Drive interface. The left sidebar contains navigation options: New, Priority, My Drive, Shared drives, Shared with me, Recent, Starred, Trash, and Storage (25.8 GB used). The main area shows a breadcrumb path: Shared with me > ... > Argo Central > Community Engagement. Under the 'Folders' section, there is a folder named 'Past Community Engagem...'. Under the 'Files' section, there is a document titled '2019-2020 Community Eng...' which is highlighted with a red arrow. The document preview shows a form titled 'Instructions for Completing the Community Engagement Report'.

Curricular Engagement

- Curricular engagement refers to all credit-earning service learning or community-based learning including field studies, internships, clinical work, and practicum.
 - Internship for placement purposes= student centric
 - Internship to meet a community need= mutually beneficial to both the student and the community partner

Planning Year:	2019-2020				
Dept/Unit Name:					
Dept/Unit Lead:					
Reporting Unit:					
Division:					

Curricular Engagement

Refers to all credit earning High-Impact Practices during Summer 2019, Fall 2019, or Spring 2020 including (not not limited to):

- Community-Based Learning (including research)
- Co-op
- Clinical Work
- Field Study
- Internship (for placement purposes)
- Internship (to meet a community need)
- Practicum
- Service Learning

Course Name & Number	Section Number	Type (Dropdown)	If Other, Identify the Type of Activity	Semester Taught (Dropdown)	Instructor's Name	Description of Course
Ex: ANT 4121- Combined Archaeological Field Methods	80528	Field Study	If Applicable	Summer 2019	Ex: Dr. John Smith	Onsite training in maritime and terrestrial archaeology (6 weeks each). Structured hands on experience including training in both field and laboratory methods. Emphasized methods include site control grids, setting up excavation units, basic excavation techniques, use of hand tools, identification of ship structure and features, screening techniques, field documentation, principles and procedures.

Community Partnerships

- Refers to UWF's commitment to engaging in ***mutually beneficial*** collaborations with organizations in our community.

Community Partnerships			
Refers to community partnerships that are mutually beneficial in nature to both the University and the community partner. Please list each partnership on a separate line.			
Community Partner Name	Description of Partnership	Individual/Departmental Partnership (Dropdown)	If individual partnership, list the name of the UWF representative associated with the partnership
Ex: Santa Rosa County Local Government	Ex: The Archaeology Institute provides reviews and recommendations for local governments on proposed projects and developments that may impact archaeological resources. During 2019-2020, 10 local development projects were reviewed with three being located in Santa Rosa County. After review, the Institute worked with the County to redesign proposed park improvements funded by the state.	Individual ▼	Ex: John Smith
		▼	
		▼	
		▼	
		▼	

Institutional Commitment & Enrichment Initiatives

- Refers to the institutes, centers, programs, and initiatives that demonstrate UWF’s commitment to enhancing the quality of life in Northwest Florida.
 - ❑ Omit items already included in other categories.

Institutional Commitment & Enrichment		
Refers to the institutes, centers, programs, and initiatives that demonstrate UWF’s considerable commitment as a regional comprehensive university to enhancing the quality of life in Northwest Florida (omit items already included in other categories).		
Name of Program or Initiative	Program or Initiative Leader	Description of Program or Initiative
Ex: Hand to Paw	Ex: Staff Senate	Ex: The purpose of this project is to collect, toys, food, and supplies across UWF campuses to support a local Humane Society in Pensacola.

Service and Citizenship

- Refers to all community service activities performed by UWF administrators, departments, faculty, and staff during the reporting period.
 - ❑ Also includes board service and organizational leadership along with any activities customarily included on a Curriculum Vitae (CV).

Service & Citizenship		
List (professional and/or community) volunteer activities by faculty, staff, and students not captured in the above categories. Please include board service or organizational leadership and any service activities customarily included on a CV or resume.		
Community Partner or Name of Event	Description of Service Activity	Individual/Departmental
Ex: Ronald McDonald House	Ex: The staff from the Office of Career Development and Community Engagement volunteered by preparing and serving meals at the Ronald McDonald House on August 4, 2019.	Ex: Department
Ex: National Association of Colleges & Employers	Ex: Joe Smith sat on the Board of Directors for NACE during the 2019-2020 academic year.	Ex: Individual
		▼
		▼
		▼
		▼

Student Accomplishments

- Refers to community engagement related accomplishments by students in your department not captured in any other category.

Student Accomplishments

List activities related to Community Engagement by students in your department not captured in any other categories.

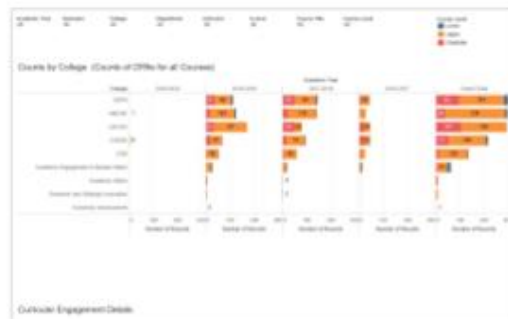
***Please note, notable academic student accomplishments, unrelated to Community Engagement, are reported on the Distinctive and Notable Accomplishments form.**

Student's Name(s)	Student's Role in Department/Unit (if applicable)	Description of Accomplishment
Ex: Julie Jones	Ex: Career Peer	Undergraduate student, Julie Jones, was awarded UWF Co-op Student of the Year for her outstanding work with XYZ Company. Julie's accomplishment was a feature story in the Pensacola News Journal.

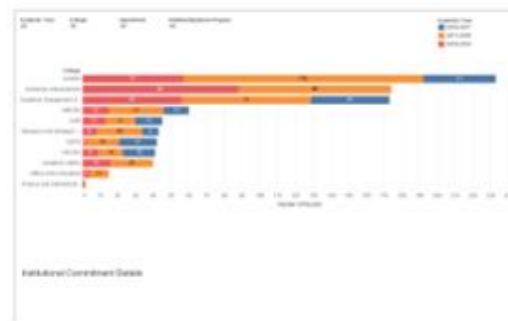
Community Engagement Dashboard

COMING

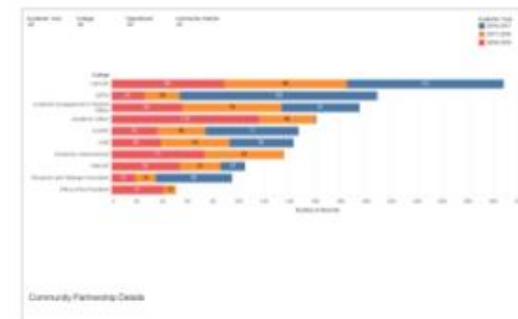
SOON!



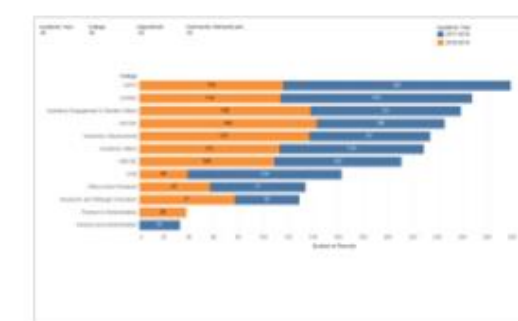
Curricular Engagement



Institutional Commitment



Community Partnerships



Service and Citizenship



Questions?



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Lindsey Walk, at Lwalk@uwf.edu.