

## **Adjunct Faculty Excellence Award**

**Nomination Deadline:** Wednesday, September 3, 2025

**Application Deadline:** Wednesday, September 24, 2025

### **Award Description**

Up to five awards (one per college) of \$1,000, before tax, will be available for recognition of outstanding teaching. Award candidates will be recommended to the Provost by a selection committee comprised of previous year's winners and a department chair representative from each college. The committee will only recommend individuals who have been judged to be outstanding in teaching. For example, the committee should not forward any recommendations if it feels that none of the applicants are truly deserving of the award.

**Award Amount:** \$1,000

### **Award Eligibility Criteria**

Individuals receiving the awards will be recognized for their commitment to their students and for exceptional performance in teaching as shown by evaluation of those skills by both students and peers and evidence of activities in which the individuals have been engaged in high quality teaching in the department or college.

Selection will be limited to adjunct faculty who have been employed in that capacity at the University on or before Summer semester 2024. Once receiving an award, a recipient is ineligible to reapply until three full academic years have passed. Adjunct faculty members who receive an award for the 2024-25 academic year would be eligible to reapply for the award in the 2028-29 academic year. Eligibility will be verified by the Provost's Office.

### **Application Process and Portfolio**

Candidates for consideration may be identified through nomination by a second party (e.g., faculty or student) or by direct application of the individual. All candidates will be asked to submit an electronic professional packet through Interfolio that includes the following:

1. Cover letter with a statement on how the applicant engaged in high quality teaching, highlighting any special initiatives/high impact practices that fostered student learning.
2. Complete and up-to-date curriculum vitae.
3. List of the courses taught within the past two semesters prior to the year of application\*.
4. Materials from the past two semesters prior to the year of application\* that support cover letter (e.g., syllabi, handouts, student assessments, creative learning activities, scholarship on teaching and learning).
5. Student evaluations of teaching during the past two semesters prior to the year of application\*, including a statement verifying that all student evaluations are included, and indicating which, if any, written student comments are excluded. Preference will be given to applicants who include all written student comments.
6. Write a brief summary about yourself, in 115 words or less, to be read during the awards ceremony should the faculty member win the award. This summary should be written in the 3rd person and will be read to announce the winner to the audience.

*\*Applications are due in Fall 2025; prior two semesters would be Summer 2025 and Spring 2025. The most recent two terms will apply, for instance, if you did not teach during Spring or Summer 2025 then you would include Fall 2024 instead.*

### **Award Criteria for Selection of Candidates**

- Evidence that the candidate has demonstrated distinguished performance in relation to teaching requirements;
- Evidence of both short- and long-term positive impact on students;
- Degree of effective innovation in teaching activities and/or delivery;
- Degree of consistency of performance over time;
- Evidence that one's overall system of teaching has continued to evolve and improve;
- Incorporation of the various technical innovations applicable to the art and science of teaching;

- Incorporation of one's own discipline-specific research and service into the teaching experience, in both the creative and transmittal stages;
- Active involvement of the students in the learning process;
- Evidence that skill in teaching extends beyond the formal classroom and includes individual and small group interaction, if such activity is appropriate;
- Indication that the individual is viewed as knowledgeable in the field and challenging to students;
- Evidence of self-initiated, formal or informal, classroom creative activities and/or innovations that lead to enhanced performance and delivery in teaching and in enhanced student learning.

### **Award Timeline**

All faculty are welcome to nominate colleagues or themselves for an award.

Nominations **must** be submitted using the [2025 Faculty Award Nomination](#) form.

- Nominations for a colleague must be received no later than **Wednesday, September 3, 2025**. Eligible faculty will be notified and can then choose whether or not to apply.
- Self-nominations can be submitted after **September 3, 2025** but must be received in order to confirm eligibility.
- Application materials will be submitted using [Interfolio](#). Faculty will receive a notification when their application packet is created and available to them.
- Application packets must be submitted no later than **Wednesday, September 24, 2025**.

Award announcements will be made at the 2025 Faculty Awards Celebration to be held on **Thursday, November 20, 2025**.