



Office of the Provost

Adjunct Faculty Excellence Award

Nomination Deadline: Wednesday, September 2, 2026

Application Deadline: Wednesday, September 23, 2026

Award Description

Up to five awards (one per college) of \$1,000, before tax, will be available for recognition of outstanding teaching. Award candidates will be recommended to the Provost by a selection committee comprised of previous year's winners and a department chair representative from each college. The committee will only recommend individuals who have been judged to be outstanding in teaching. For example, the committee should not forward any recommendations if it feels that none of the applicants are truly deserving of the award.

Award Amount: \$1,000

Eligibility Criteria

Individuals receiving the awards will be recognized for their commitment to their students and for exceptional performance in teaching as shown by evaluation of those skills by both students and peers and evidence of activities in which the individuals have been engaged in high quality teaching in the department or college.

Selection will be limited to adjunct faculty who have taught at least one course in the last academic year (2025-26). Once receiving an award, a recipient is ineligible to reapply until three full academic years have passed. Adjunct faculty members who receive an award for the 2025-26 academic year would be eligible to reapply for the award in the 2029-30 academic year. Eligibility will be verified by the Provost's Office.

Application Process and Portfolio

Candidates for consideration may be identified through nomination by a second party (e.g., faculty or student) or by direct application of the individual. All candidates will be

asked to submit an electronic professional packet through Interfolio that includes the following:

1. Cover letter with a statement on how the applicant engaged in high quality teaching, highlighting any special initiatives/high impact practices that fostered student learning, and including a list of the course(s) taught within the past academic year (2025-26).
2. An updated curriculum vitae.
3. All student evaluations of teaching, including any summer courses taught, during the past academic year (2025-26) prior to the year of application. Include a statement verifying that all student evaluations are included and indicate which written student comments are included. Preference will be given to faculty who include all written student comments. Original SAI Results should be provided, with no edits.
 - a. SAI results for multiple semesters can be accessed at the same time using the [SAI Results](#) app in MyUWF. Once the app is loaded, select the **Bulk Results** option at the top then select the semesters to load. If you are including student comments, select the Show Comments option above the blue View Results button. Click the **View Results** button and wait for the results to load. Once the results appear, you can choose to **Print** and then select the "**Adobe PDF**" or "**Save as PDF**" option to save as a single PDF file.
4. Write a brief summary about yourself, in 115 words or less, to be read during the awards ceremony should the faculty member win the award. This summary should be written in the 3rd person and will be read to announce the winner to the audience.

Selection Criteria

- Evidence that the candidate has demonstrated distinguished performance in relation to teaching requirements;
- Evidence of both short- and long-term positive impact on students;
- Degree of effective innovation in teaching activities and/or delivery;
- Degree of consistency of performance over time;
- Evidence that one's overall system of teaching has continued to evolve and improve;

- Incorporation of the various technical innovations applicable to the art and science of teaching;
- Incorporation of one's own discipline-specific research and service into the teaching experience, in both the creative and transmittal stages;
- Active involvement of the students in the learning process;
- Evidence that skill in teaching extends beyond the formal classroom and includes individual and small group interaction, if such activity is appropriate;
- Indication that the individual is viewed as knowledgeable in the field and challenging to students;
- Evidence of self-initiated, formal or informal, classroom creative activities and/or innovations that lead to enhanced performance and delivery in teaching and in enhanced student learning.

Award Timeline

All faculty are welcome to nominate colleagues or themselves for an award.

Nominations **must** be submitted using the 2026 Faculty Award Nomination form.

- Nominations for a colleague must be received no later than **Wednesday, September 2, 2026**. Eligible faculty will be notified and can then choose whether or not to apply.
- Self-nominations can be submitted after **September 2, 2026** but must be received in order to confirm eligibility.
- Application materials will be submitted using [Interfolio](#). Faculty will receive a notification when their application packet is created and available to them.
- Application packets must be submitted no later than **Wednesday, September 23, 2026**.

Award announcements will be made at the 2026 Faculty Awards Celebration to be held on **Thursday, November 19, 2026**.

**Adjunct Faculty Excellence Award - 2026
Scoring Rubric**

TEACHING CRITERIA SCORES (0 - 10 FOR EACH CRITERION; 10 high)

Name	Name	Name	Name	Name	
					Evidence that the candidate has demonstrated distinguished performance in relation to teaching requirements.
					Evidence of positive impact on students.
					Degree of effective innovation in teaching activities and/or delivery.
					Degree of consistency of performance over time.
					Evidence that one's overall system of teaching has continued to evolve and improve during the evaluation period.
					Incorporation of the various technical innovations applicable to the art and science of teaching.
					Incorporation of one's own discipline-specific research and service into the teaching experience, in both the creative and transmittal stages.
					Active involvement of the students in the learning process.
					Evidence that skill in teaching extends beyond the formal classroom and includes individual and small group interaction, if such activity is appropriate.
					Indication that the individual is viewed as knowledgeable in the field and challenging to students.
					Evidence of self-initiated, formal or informal, classroom creative activities and/or innovations that lead to enhanced performance and delivery in teaching, and in enhanced student learning.
0	0	0	0	0	TOTAL SCORE (0 - 110)