Request for Proposals
Course Redesign Faculty Teaching Award
Course Redesign using Open Education Resources
Deadline for Proposal Submissions: March 27, 2020

Purpose
The goal of the Course Redesign Faculty Teaching Awards is to facilitate the redesign of courses that adopt open education resources (OERs) for at least 50% of the required course learning materials. Adoption of OERs is one strategy instructors can use to provide students with equitable access to high-quality and affordable educational content.

Course redesign awards recognize and support faculty who want to develop a course that makes significant use of OERs and other low-cost and zero-cost resources (journal articles and other library materials) as assigned readings for courses.

Award outcomes: Awardees will submit the syllabus for their redesigned course in the fall (2020), including a list of required course materials, and offer their redesigned course during the 2021 academic year (Spring, Summer, or Fall Term). Some faculty awardees may offer their course as early as the Fall 2020 term.

Faculty who receive Teaching Awards for Course Redesign using Open Education Resources will participate in two workshops that will address the following topics:

● Backward design to design courses based on course student learning outcomes rather than an existing text (Dee Fink, 2003, 2013).
● Types of open education resources (OERs).
● How to locate and evaluate the quality and suitability of OERs for specific learning goals.
● How to design learning activities and course assignments to maximize clarity and transparency (using the NILOA framework for transparent assignments).

The 2020 Course Redesign Faculty Awards will fund a total of twenty (20) faculty awards.

Awardees will receive a stipend ($1,000 plus fringe benefits) for their participation in course redesign using OERs. Faculty will work as a team with their subject librarian, who will receive a stipend ($250 plus fringe benefits).

Unsure if Your Course is Suitable for Redesign with OERs?
Chris Levesque and Claudia Stanny will facilitate a workshop on how to apply for a Course Redesign Faculty Teaching Award. Chris will discuss the various types of instructional materials that faculty might adopt as Open Education Resources and offer advice about collaborating with a subject specialist to identify suitable OERs. Claudia will explain other aspects of the course redesign process.

Introduction to OERs
and Guidelines for Course Redesign Faculty Teaching Awards

Wednesday, February 19, 2020
1:30 PM – 3:30 PM
CUTLA Workshop Room (BLDG 53, Suite 201)

Expectations for Participation

● Attend and participate in course redesign workshops (late May or early June)
Learn about and apply backward design to the redesign of an existing course.
- Learn about and apply principles of transparent assignment design to course assignments.
- Identify appropriate readings, learning activities, and associated assignments to support and promote course SLOs.
- Develop assessments for course SLOs (rubrics for assignments, aligning exam questions with SLOs).

- Identify and work with a subject librarian to identify potential OER and other library resources for the course.
- **Submit a revised course syllabus by October 15, 2020**
- **Submit a complete list of course materials by October 15, 2020.**
- **Teach the redesigned course during 2021 (Spring, Summer, or Fall Term).**

### Selection Criteria

- Awards will be made to a team comprised of a faculty member (instructor of record for the redesigned course) and a reference librarian. The faculty member will serve as Principal Investigator for the award.
- Preference will be given to high enrollment courses, general education courses, and courses with historically high textbook costs.
- **Faculty** applicant must be the **instructor of record** for the course that he or she believes might be appropriately taught using OER materials. **Provide a rationale or discussion of course suitability in the application narrative.**
  - General Education or other large enrollment courses that might be taught with an OER text or collection of instructor-curated OER readings.
  - Advanced undergraduate or graduate course that could be taught with a collection of instructor-curated OER readings.
  - Courses with historically high textbook costs that could realize significant cost savings by adopting suitable OERs.
- The **UWF librarian** should be the **subject specialist for the discipline**. The librarian will collaborate with the faculty member to identify OERs and other low-cost materials for course instruction.
- Applicants should set up a preliminary search meeting with their subject specialist librarian **prior to** submitting the proposal to realistically discuss the course’s potential for OER adoption.
- Evidence that the redesigned course will be scheduled during 2021 (Spring, Summer, or Fall Term), with the faculty applicant as instructor of record. A letter from the department chair certifying the term in which the faculty member will teach the course during 2021 provides adequate evidence.
- Evidence that the instructor has an enduring commitment to teach the redesigned course multiple times over the next three years. (Letter from the department chair.)

### Application Materials

Proposals should include the following:

- **Statement of interest** (2 pages)
  - Include the following items in your narrative:
    - **Course Redesign Team.** Identify the faculty PI (include department affiliation) and Reference Librarian.
2. **Course Name and Number.** Identify the course targeted for redesign.

3. **Course Level.** Indicate course level (GE, undergraduate, graduate), and typical student enrollment in a single term, how often the course will be taught in 2021, and whether it supports the General Education curriculum.

4. **Current textbook costs.** Describe current cost of textbooks and other assigned readings (provide a list of current *required texts* and their associated costs; do not include recommended texts).

5. **Potential for OER adoption.** Describe why you believe the course could be designed to use OERs effectively to support high-quality student learning. Provide evidence that at least 50% of the materials could be OER or zero-cost to student materials (e.g., scholarly journal articles or other library resources).

6. **Availability for workshop attendance.** Document availability to attend CUTLA workshops in the early summer (May and June). Use the planning worksheet to indicate days and times when you will be on campus and able to attend a workshop.

7. **Describe commitment to participate in additional campus events to discuss or promote the adoption of OERs (e.g., break-out sessions during Fall Forum or CUTLA workshops on OERs offered during 2020-2021).**

8. Describe commitment to continue using OERs or low-cost materials in the course and to make course improvements, when appropriate.

- **Letter from Chair** confirming that the applicant will be the instructor of record for one or more sections of the targeted course during 2021 (Spring, Summer, or Fall Term). Chair should also document how frequently the course will be offered over the next three years.

- **Letter from Reference Librarian named as a team member** agreeing to participate as a member of the redesign team and confirming the availability of potential OERs for use in the course.  
  
  *Note: Contact the subject librarian early during proposal development. Should the librarian’s preliminary evaluation of resources raise concern over the availability of OERs for the course, he or she may decline to participate.*

- **Completed calendar identifying dates of availability to attend workshops.**

Submit proposals as a single document (including letters from the Chair and Reference Librarian in a single document and completed calendar form) to Dr. Claudia Stanny, CUTLA (CUTLA@uwf.edu).
Course Redesign Faculty Teaching Award

Deadlines

Submission of Proposals: March 27, 2020
Proposals should be sent electronically to Dr. Claudia Stanny, CUTLA (CUTLA@uwf.edu).

Notification of Selection Decision: April 10, 2020

Course Redesign Faculty Teaching Awards

Schedule of Activities

Summer 2020

Assignment Design Workshops & Discussion of OERs (2)
CUTLA Workshop Room
Dates to be determined based on schedules of awardees. Awardees must be available during this time.
Topics will include:
- Principles of backward design (Claudia Stanny)
- Advice from faculty who have adopted OERs
- Discussion of OERs: What they are, how to find them and evaluate their quality, how to identify low-cost or no-cost library materials (Chris Levesque)
- Impact of OER adoption: Evidence of quality course design and teaching; potential for Scholarship of Teaching and Learning (Claudia Stanny)

Work independently with reference librarian through the summer to develop assigned readings that promote course learning goals.

Fall 2020

October 15, 2020
- Submit draft of course syllabus for redesigned course.

October 15, 2020
- Submit list of textbooks and other reading materials required for the redesigned course.
- Certify that course is scheduled to be taught in 2021 (Spring, Summer, or Fall Term).
- Document cost savings to students related to adoption of OER materials (textbook costs in previous term versus Spring 2021)

2021 (Spring, Summer, or Fall)

Teach redesigned course

Resources


Workshop Planning Form

Check all dates when you are available to attend afternoon workshops. Include completed form with your application.

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