

University of West Florida
University Commons and Student Activities
The Big Book: Policy and Procedure Manual

Topic: BBQ Grill Policy
Updated: June 18, 2007

The University Commons owns two large portable charcoal grills. The first priority use of these grills is to support programs sponsored by University Commons' agencies including CAB and Homecoming. The grills are available for rental by student organizations, university departments, and non-university rental customers.

The grills must be reserved through the Reservations Office in the same way that a facility is booked. Reservations should be at least one week in advance of event. The reservation should include a specific event date and time and a location that is accessible by a full-size vehicle to facilitate delivery. We reserve the right to refuse or cancel a reservation if the delivery location is problematic (delivery is hazardous or there is a probability of property damage).

A rental rate of \$35.00 per grill per day will be assessed to cover amortization, delivery, and maintenance. Only UCSA staff are authorized to transport the grill. In the circumstance that an event is cancelled and the grill reservation is cancelled 24 hours in advance, no fee will be due. If a reservation is cancelled less than 24 hours in advance then the user may be assessed a \$15.00 delivery fee. If an event is cancelled and the grill reservation is not cancelled in advance then the full rental is due.

User is responsible for providing appropriate materials and supplies including charcoal and cooking tools.

All trash and food stuff must be removed from grill after the event. If a grill is returned excessively dirty, a clean-up fee of \$15.00 will be assessed. If a grill is broken or if an accessory is lost by the user, repair or replacement costs may be levied.