

Call for Submissions

Southeastern Psychological Association
New Orleans, Louisiana
February 18-21, 2009

The **Electronic Submission System (ESS)** enters its fourth year of operation. This convenient, time-saving process will enable you to submit proposal(s) from your computer via e-mail. In order to access the **ESS**, you must have a valid e-mail address on file with the SEPA office, and your dues must be current before you can use the electronic system. You may pay your dues with Visa or Master Card between September 1 and October 31 by calling the SEPA office. Please contact the SEPA office to make sure your e-mail address is up-to-date and your dues have posted.

We are aware that there may be problems or questions, and encourage you to e-mail or call the SEPA office at sepa@uwf.edu or 850-474-2070 as soon as you realize that you need help. Please do not wait until the submission deadline date of October 10, 2008 to call for assistance.

ALL SUBMISSIONS MUST BE SENT ELECTRONICALLY.

USE THE ESS TO POST YOUR SUBMISSION(S) FOR ANY OF THE FOLLOWING:

<p>SYMPOSIA ~ POSTERS ~ PAPERS ~ WORKSHOPS</p> <p>PANELS ~ CONVERSATION HOURS ~ INTEREST GROUPS</p> <p>GRADUATE STUDENT RESEARCH AWARD</p> <p>CEPO AWARD FOR STUDENT RESEARCH (on Women and Minorities)</p> <p>~ ~ ~ ~ ~</p> <p>OR TO VOLUNTEER TO BE A</p> <p>REVIEWER OR PROGRAM CHAIR (All reviews will be accomplished electronically. Program Chair volunteers must be able to attend Convention.)</p>

**The entire submission process will be completely online.
DO NOT send any additional materials (hard copy, diskette, etc.)
to the SEPA Administrative Office.**

TO SUBMIT, GO DIRECTLY TO WWW.SEPAONLINE.COM
(If you reach it through a link [e.g., from Google or another Web site] it will not work properly.)
AND CLICK ON

ELECTRONIC SUBMISSION SYSTEM

Specific instructions for each type of submission are presented on the SEPA Web site. You may view these instructions or print them out before you begin the online submission process. If you do not finish your proposal in your first submission attempt, your work will be saved and you can re-enter the process and complete your proposal at your convenience -- before noon on October 10, 2008 (**noon = Central Daylight Time; please do not mistakenly focus on your own time zone.**)

WHO MAY SUBMIT A PROPOSAL?

Any Member or Student Affiliate Member of SEPA whose dues are current.
Members (professional or Advanced Graduate Student Members)
may sponsor submissions by non-members.

WHAT DOES SPONSORSHIP OF A NON-MEMBER INVOLVE?

A member who submits a proposal by a non-member is responsible for providing the person with all information about registration and hotel arrangements. The submitting member may, but need not, be a participant in the submission. Please note that the member who submits for a non-member will receive all information about the proposal (including acceptance/rejection) and is responsible for forwarding this information.

PROBLEMS

If you cannot submit because you do not have a Username and Password, or if you have any other problems, please call 850-474-2070.

SEPA CONVENTION

Everyone attending the SEPA convention must register and receive a name badge. Your badge is your admission ticket to SEPA sessions. **If you register for the convention before January 5, 2009, you will save \$20!**

SUBMISSIONS CLOSE AS OF NOON (CDT) OCTOBER 10, 2008

The **ESS** site will automatically shut down at **NOON Central Daylight Time (CDT) on October 10, 2008**, whether you have finished or not, and you will not be able to make any changes after that time. Remember, the deadline is at **NOON Central Daylight Time**; please do not mistakenly focus on your own time zone.