

STUDENT ADDRESS AND NAME CHANGE

This form **DOES NOT** change your address for PAYROLL purposes. You can update your payroll address via Banner Self Service in ARGUS or by completing Form W-4 and forwarding it to the Payroll Office in Building 20E.

Student Number _____ - _____ - _____

Name: _____
Last First Middle

ADDRESS CHANGE:

Local (Grade Mailer) Permanent BOTH (Permanent & Local) Diploma

Street: _____ Apartment: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ - _____ Work Phone: (____) _____ - _____

EMERGENCY CONTACT CHANGE:

Last: _____ First: _____ Middle: _____

Street: _____ Apartment: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ - _____

NAME CHANGE:

As of this date the permanent academic records of The University of West Florida shall reflect my name as (please show supporting documentation for this change when submitting this form, such as a driver's license, court order, or marriage certificate):

Last: _____ First: _____ Middle: _____

The permanent academic records previously reflected my name as:

Last: _____ First: _____ Middle: _____

STUDENT SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY:

Processed by: _____ Date: _____