

# STUDENT ADDRESS AND NAME CHANGE

This form DOES NOT change your address for PAYROLL purposes. You can update your payroll address via Banner Self Service in ARGUS or by completing Form W-4 and forwarding it to the Payroll Office in Building 20E.

UWF I.D. # \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

### ADDRESS CHANGE:

Local (Grade Mailer)     Permanent     BOTH (Permanent & Local)     Diploma

Street: \_\_\_\_\_ Apartment: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_      Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

### EMERGENCY CONTACT CHANGE:

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Street: \_\_\_\_\_ Apartment: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

### NAME CHANGE:

*As of this date the permanent academic records of The University of West Florida shall reflect my name as (please show supporting documentation for this change when submitting this form, such as a driver's license, court order, or marriage certificate):*

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

*The permanent academic records previously reflected my name as:*

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

#### FOR OFFICE USE ONLY:

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Admissions Notified: \_\_\_\_\_