

**The University of West Florida  
Vendor Registration Form  
ONLY TYPED FORMS WILL BE ACCEPTED**

**Email completed form to [procurement@uwf.edu](mailto:procurement@uwf.edu) OR fax completed form to 850/474-2090.**

**11-29-2006**

Payee Name (as appears on income tax return) \_\_\_\_\_

Business Name (if different from above) \_\_\_\_\_

	Mailing Address	Street Address (if different)	Remit Address (if different)
Street or PO Box	<input type="text"/>	<input type="text"/>	<input type="text"/>
City	<input type="text"/>	<input type="text"/>	<input type="text"/>
County	<input type="text"/>	<input type="text"/>	<input type="text"/>
State & Zip Code	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	<input type="text"/>		<input type="text"/>
Fax	<input type="text"/>		
Toll Free	<input type="text"/>		

I am a (choose one)  UWF Employee     Non-Employee (Person)     UWF Student  
 Individual/Sole Proprietor     Corporation/Partnership

**PART I FOR BUSINESSES ONLY** : Check only one classification that is the most applicable for your business.

**State of Fla Certified Minority Business Enterprise (CMBE)**

- African American (H)
- Hispanic (I)
- Asian/Hawaiian (J)
- Native American (K)
- American Woman (M)
- Non-Profit Org. (V)

**Non-Certified Minority Business Enterprise (NCMBE)**

- African American (N)
- Hispanic (O)
- Asian/Hawaiian (P)
- Native American (Q)
- American Woman (R)
- Non-Profit Org. (U)

**Federal and Non- Minority Business Enterprise (NMBE)**

- Non-Minority/Other (A)
- Small Business Florida (B)
- Small Business Federal (C)
- MBE Federal (D)
- Government Agency (E)
- Non-Profit Org. (F)

**PART II FOR ALL: Request for Taxpayer ID Number (TIN) and Certification - Enter your TIN in the appropriate box.**

For individuals, this is your social security number (SSN).

For other entities, it is your employer ID number (EIN).

**PART III Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer ID number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: a. I am exempt from backup withholding, or b. I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or c. the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification Instructions:** You must cross out item #2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest & dividends on your tax return. For real estate transaction, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Signature of US Person \_\_\_\_\_ Date \_\_\_\_\_