

**UNIVERSITY OF WEST FLORIDA
NOTICE OF PROPOSED AMENDMENT TO REGULATION**

REGULATION TITLE: UWF/REG-4.004 Deferral of Tuition and Fee Payment

SUMMARY: The proposed amendments revises the regulation to conform to Florida Statute § 1009.27. In addition, edits were added within the UWF Regulation to clarify the procedure and payment plan for deferments.

AUTHORITY: Florida Statute §§ 1009.24, 1009.27, 1010.03

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION AMENDMENT:

Betsy Bowers
Vice President of Finance and Administration

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS: Pamela E. Langham, Esquire, General Counsel, plangham@uwf.edu, Phone 474-3420; FAX (850) 857-6058; Bld. 10/Rm 114; 11000 University Parkway; Pensacola, FL 32514-5750. Any comments regarding the proposed regulation amendment must be sent in writing to the contact person on or before May 25, 2018 to receive full consideration.

THE DATE THIS NOTICE WAS POSTED ON THE UWF BOARD OF TRUSTEES WEBSITE:

April 24, 2018

THE DATE THIS NOTICE WAS PUBLISHED IN “@UWF”:

April 26, 2018

THE FULL TEXT OF THE PROPOSED AMENDMENT TO THIS REGULATION IS SET FORTH BELOW:



Regulations

UNIVERSITY OF WEST FLORIDA

REGULATION 4.004

TITLE: Deferral of Tuition and Fee Payment

I. Deferments

The University defers the payment for tuition and fees for the following:

- (1) Students whose state or federal financial assistance is delayed due to circumstances beyond the control of the student.
- (2) Veterans and other eligible students receiving benefits under Chapters 30, 31, 32, 33, 34 or 35 ~~or of 1606 of~~ Title 38, U.S.C., ~~or chapter 106 of~~ Title 10, U.S.C., whose benefits are delayed according to documentation provided by and with the approval of the Veterans Association.
- (3) Students for whom formal arrangements have been made with the University for payment by an acceptable third party donor.
- (4) Students who have entered into an installment fee payment agreement with the University (~~Tuition Loan Program~~ UWF Payment Plan). The student's initial payment ~~is the total amount of fees due divided by~~ ~~must be~~ ~~at least one-half of~~ the number of installments in the payment plan for which ~~the student has enrolled~~ ~~total fees due~~ and is due by the fee payment deadline. Failure to pay the initial payment by the fee payment deadline or ~~the balance of fees by the second any~~ installment ~~deadline by its due date,~~ will result in the assessment of the late payment fee. A non-refundable installment service fee is assessed at the time of the first payment. ~~The Tuition Loan Program is not automatically available for all students as the University Controller or designee must first approve the student's participation based on the student's prior credit history with the University.~~

II. Establishing a Deferment

- A. ~~Students who have established a fee deferment.~~ A fee deferment(s) must be established with the University Cashier prior to the fee payment deadlines. Failure to establish the deferment will subject the student to assessment of the late payment fee and/or cancellation of registration.

Specific Authority Florida Statute §§ 1009.27, ~~1001.74(4) FS.~~ Law Implemented ~~1001.74(10), (11), 1001.75(11),~~ 1009.24, & 1010.03 FS. History—New 12-3081, Formerly 6C6-4.04, Amended 11-2-03. Converted to UWF/REG 4.004-7/21/05. Amended June 2018.