

**University of West Florida Regulation
UWF/REG-2.028 University Holidays.**

(1) The University observes the following paid holidays:

- (a) New Year's Day, January 1.
- (b) Birthday of Martin Luther King, Jr., third Monday in January.
- (c) Memorial Day, last Monday in May.
- (d) Independence Day, July 4.
- (e) Labor Day, first Monday in September.
- (f) Veterans' Day, November 11.
- (g) Thanksgiving Day.
- (h) Friday after Thanksgiving.
- (i) Christmas Day, December 25.
- (j) Winter Holiday, all regularly scheduled workdays beginning December 24 and continuing through January 1.
- (k) The President may designate additional holidays as appropriate for operational efficiencies.

(2) If any holiday listed in paragraphs (a)-(j) above falls on a Saturday, the Friday preceding that holiday shall be observed as a holiday. If any holiday listed in paragraphs (a)-(j) above falls on a Sunday, the Monday following that holiday shall be observed as a holiday.

(3) Full-time leave accruing employees are entitled to eight (8) hours of Holiday pay for each holiday. Part-time leave accruing employees are entitled to a pro-rated amount based on their FTE each holiday. OPS employees are compensated only for hours of work and are not eligible for Holiday pay.

Specific Authority Florida Board of Governors Regulation 18.002. History—New 10-20-03. Formerly FAC Rule 6C6 -2.028, adopted 10/20/03, Converted to UWF/REG-2.028-7/21/05, amended 12/10/15, 3/23/2017.