

**Officer Nomination Ad Hoc Committee
September 11, 2023
Zoom Webinar
Minutes**

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Committee Meeting **12:02 p.m.**

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

A. The meeting of the UWF Board of Trustees Officer Nomination Ad Hoc Committee was called to order at 12:02 p.m. by committee Chair Dick Baker.

II. Roll Call

A. Chair Baker asked Anna Lochas to conduct roll call. Trustees Dick Baker, Alonzie Scott, and Susan James were in attendance.

B. Others in attendance included:

1. Martha Saunders, President; Anamarie Mixson, Assistant Vice President for the Office of the President; Susan Woolf, General Counsel; Michael Wyatt, Assistant General Counsel; and Anna Lochas, BOT Liaison.

III. Greeting

- A. Chair Baker welcomed everyone to the meeting and stated that the committee had two action items and no information items on the agenda.

IV. Public Comment

- A. Chair Baker opened the floor for public comment. There were none.

V. New Business

- A. Action Items

1. OFF-1: UWF Board of Trustees Chair Nomination

- a. Chair Baker moved to the first agenda item which he presented. Chair Baker reminded the committee that at the August 17, 2023, Special Full Board meeting, BOT Chair Suzanne Lewis tasked the committee with the directive to nominate a Chair and a Vice Chair for the Board of Trustees to serve a two-year term for the period of January 1, 2024, through December 31, 2025, per the BOT Bylaws. Chair Baker stated that the committee nominations will be presented at the full Board of Trustees meeting on December 14, 2023.
- b. Chair Baker nominated Trustee Suzanne Lewis for the BOT Chair position. The committee briefly discussed the nomination.
- c. Chair Baker asked for motion to approve the recommendation to name Trustee Suzanne Lewis as nominee for Chair of the UWF Board of Trustees for the two-year term from January 1, 2024, to December 31, 2025?
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously.

2. OFF-2: UWF Board of Trustees Vice Chair Nomination

- a. Chair Baker nominated Trustee Jill Singer for the BOT Vice Chair position. The committee briefly discussed the nomination.

- b. Chair Baker asked for motion to approve the recommendation to name Trustee Jill Singer as nominee for Vice Chair of the UWF Board of Trustees for the two-year term from January 1, 2024, to December 31, 2025?
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously.

VI. Announcements

- A. Chair Baker identified that all agenda items had been discussed. Chair Baker asked if the committee members had any additional business to discuss. No other business was discussed.

VII. Adjournment

12:12 p.m.

- A. Chair Baker thanked those in attendance for their participation. With no other business to discuss, Chair Baker adjourned the meeting at 12:12 p.m.