

**Presidential Performance Evaluation and Metrics Ad Hoc Committee
August 17, 2023
Zoom Webinar
Minutes**

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Committee Meeting

1:00 p.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

A. The meeting of the UWF Board of Trustees Presidential Performance Evaluation and Metrics Ad Hoc Committee was called to order at 1:00 p.m. by committee Chair Jill Singer.

II. Roll Call

A. Chair Singer asked Anna Lochas to conduct roll call. Trustees Jill Singer, Alonzie Scott, and Stephanie White were in attendance.

B. Other Trustees in attendance included:

1. Suzanne Lewis and Susan James.

C. Others in attendance included:

1. Gary Liguori, Provost & Senior Vice President; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Christophe Lizen, Director of Institutional Research; Michael Wyatt, Assistant General Counsel; Brittany Sherwood, Director, Office of Institutional Communications; and Anna Lochas, BOT Liaison.

III. Greeting

- A. Chair Singer welcomed everyone to the meeting and noted that there were 2 action items and no information items on the Presidential Performance Evaluation and Metrics Ad Hoc Committee agenda.

IV. Public Comment

- A. Chair Singer opened the floor for public comment. There were none.

V. Approval of Minutes

- A. Chair Singer reminded the trustees that they had been given the opportunity ahead of time to review the minutes of the July 19, 2023, Presidential Performance Evaluation and Metrics Ad Hoc Committee Meeting. Chair Singer asked for a motion to approve the minutes as presented if there were no changes or corrections.
 1. Motion by: Trustee White
 2. Seconded by: Trustee Scott
 3. Motion passed unanimously.

VI. New Business

- A. Action Item

1. PPEM-1: Approval of the 2022-2023 Presidential Performance Evaluation Report
 - a. Chair Singer moved to the first agenda item which she presented. Chair Singer identified that the committee members had been given time to review the Presidential Performance Evaluation and report. Chair Singer led a discussion on President Saunders' 2022-23 Presidential Evaluation results, Trustee comments, and total average score of the compiled results. Chair Singer provided the committee with information she discussed with Jamie Sprague, Human Resources, to assist in the committee's discussion of the President's overall evaluation and compensation consideration.

- b. Chair Singer asked for motion to approve the Presidential Performance Evaluation Report with a recommended 20% one-time performance incentive payment for the 2022-2023 performance year.
 - i. Motion by: Trustee White
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously.
- c. Chair Singer moved to the next portion of the action item which was to discuss and make a recommendation for the President's base salary for the 2024 employment contract. The discussion ran over the allotted time for the meeting and had to be paused until another meeting could be scheduled.

VII. Adjournment

1:52 p.m.

- A. Chair Singer stated that another meeting would be scheduled before the September 14, 2023, full board meeting to finalize the remaining action items. Chair Singer thanked those in attendance for their participation. Chair Singer adjourned the meeting at 1:52 p.m.