WORK DISCLOSURE

University of West Florida

I. Purpose and Format of Work Disclosure Form

This form is used to disclose a University-supported work(s), generally, copyrightable materials, as required by University of West Florida Intellectual Property Policy (explained in the University of West Florida Intellectual Property Policy). (Inventions should be disclosed on the form entitled “Invention Disclosure.”) All questions are important so please respond to each of them even if the answer is “none” or “not applicable”. If more space is needed, feel free to use additional sheets. For any questions regarding this form, please contact Research & Sponsored Programs.

II. Disclosure of Work(s)

A. Title: ___________________________________
   (Short descriptive title)

B. Briefly describe the work(s), including the date that the project was begun, and the date of (expected) completion, and the medium (book, computer program, sound recording, sculpture, and so forth).

III. Support

A. List all University facilities and materials used in the development of the work(s).

<table>
<thead>
<tr>
<th>Facility/material/personnel</th>
<th>Dates</th>
<th>Total hours</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total costs: _______

B. If any of the University support described above was through a grant or contract, please provide the following information for each such contract or grant:

Name ___________________________________________________________
Grant/Contract# ________________________________________________
Address ________________________________________________________
What was the percentage of contribution to the work through this contract/grant?

C. Did you or any of the authors use material from others (such as software or manuscripts) to produce the work?
   YES _____   NO _____

If yes, please explain the nature of these materials.

IV. Statement

Provide a brief statement describing (1) the work(s), (2) the circumstance under which the work(s) was developed, (3) what interest you believe the University has in the work(s); and the (4) proposed disposition of proceeds if the University waives its interest in the work(s). If the University waives its interests in the work(s), the author(s) must ensure that the University is not held responsible for any opinions expressed in the work(s).

V. Author(s) (Attach additional sheets if there are more than two authors of the work(s).)

(1) Name
   Title/Position
   Business Address
   City, State, Zip
   Telephone Number

(2) Name
   Title/Position
   Business Address
   City, State, Zip
   Telephone Number
VI. Signature of Department Chairperson(s):

The Department Chairperson of each author should confirm the proportion of University contribution, including percentages of contract and grant support, to the work(s).

(1)      (2)
Dept. Chair  _______________________  _____________________
Signature  _______________________  _____________________
Date   _______________________  _____________________

VII. University Decision (to be filled in by Research & Sponsored Programs).

Does University assert or waive its interests in the work(s) as disclosed?

Asserts _____  Waives _______

________________________________
Associate Vice President for Research and Dean of Graduate Studies or designee
Date

SEND THE ORIGINAL AND ONE COPY OF THE DISCLOSURE TO THE OFFICE OF RESEARCH AND SPONSORED PROGRAMS