

COURSE LEVEL CHANGE FORM

PLEASE READ:

1. Complete this form to change the level of a course so it will apply appropriately in the student's degree program. Refer to the [University Catalog](#) for specific requirements at each level.
2. Per University Policy, undergraduate level courses may not be used for graduate level credit.
3. The level can only be changed once the course has been graded and grades have posted.
4. If you intend to use Financial Aid to pay for the course(s) listed below, please return this form to finaid@uwf.edu or fax (850) 474-3145.

STUDENT INFORMATION:

Name: _____
First
Middle Initial
Last

UWF ID Number: _____ UWF E-mail: _____

COURSE INFORMATION

KEY: U= Undergraduate, M= Masters, S=Specialist, D= Doctoral **CURRENT LEVEL:** U M S D

COURSES REQUESTED:

APPLY TO LEVEL:

Term: _____ Course: _____ CRN: _____ U M S D
SUBJ. PREFIX
COURSE NUMBER

Term: _____ Course: _____ CRN: _____ U M S D
SUBJ. PREFIX
COURSE NUMBER

Term: _____ Course: _____ CRN: _____ U M S D
SUBJ. PREFIX
COURSE NUMBER

Term: _____ Course: _____ CRN: _____ U M S D
SUBJ. PREFIX
COURSE NUMBER

REASON FOR CHANGE:

APPROVAL SIGNATURES

Academic Advisor: _____

Date

Department Chair: _____

Date

College Dean: _____

Date

Dean of Graduate School: _____

Date

(OFFICE USE ONLY)

Processed by Financial Aid (if applicable): _____ Date: _____

Processed by Registrar: _____ Date: _____