SOLE SOURCE AFFIDAVIT

Under the requirement of The University of West Florida (UWF) Reg 6.0055 (2), the following is submitted in support of this request for authority to purchase, without bidding, the items available from only one source.

VENDOR NAME: Cox Business

VENDOR ADDRESS: 3405 McLemore Dr, Pensacola, FL 32514

VENDOR PHONE: 850-699-0561

VENDOR FAX: 877-873-4941

Value of Order or Contract: 81718

This is for Internet connectivity at the new office space in the Studer Community Institute for the Center for Cybersecurity.

We will be utilizing both the Metro-E service for VOIP connectivity back to the main UWF campus, and a COI line for our WAN internet connectivity.

UWF already contracts with Cox for Internet connectivity. In order to connect our VOIP back to campus, we will need the Cox Metro-E service. The Metro-E service is a Cox-only offering.

Describe briefly, in lay language, what the item/service is and how it is to be used.

Why is this product required over any other product? What does this product provide that other products cannot? Why is this product so unique that it is considered a sole source?

If available from other dealers or distributors, why are you requesting this item to be considered a sole source purchase and not biddable?

Is this product or service being purchased from the manufacturer?

Is the manufacturer the sole distributor?

Does the manufacturer have dealers or distributors that can also supply this product or service to the University?

In your expert opinion, is the price reasonable and competitive with other similar equipment and/or services?

STATEMENT OF NO CONFLICT OF INTEREST

I/We, as a UWF employee(s) taking part in the development of this affidavit, attest that I/We am/are independent of, and have no conflict of interest in, the entities to which this non-competitive award is made.

DEPARTMENT APPROVAL

I/We, the undersigned certify the above to be true and correct to the best of my/our knowledge and belief and the user and/or undersigned does not have a financial interest in the above-named vendor.

Requestor's Signature

Dept. Head/Chair/Dean's Signature

System Server Administrator

Title

Date

Director

Title

Date

Buyer's Signature

Procurement Director's Signature

Title

Date

Over $99,999.99, approval by VP for Div of Finance and Administration

Over $499,999.99, approval by Provost

Betsy Bowers

Date

George Ellenberg

Date

PURCHASES COSTING $75,000 + Failure to timely file a protest or failure to timely deliver the required bond or other security in accordance with Board of Governors (BOG) Reg. 18.002 and 18.003 shall constitute a waiver of protest proceedings.

Date & Time Decision Posted: ________________________ Date & Time Decision Removed: ________________________

Revised 09/01/2018