NSF UWF Faculty ADVANCE Program
2015-2016 Faculty Career Networking and Grant Proposal Development Award
Final Call

Enhancing a Supportive and Inclusive Culture for Recruiting,
Retaining and Advancing Women
University of West Florida

This program is for ADVANCE scholars who are building their research programs, including learning new techniques, changing or starting a new research direction with the goal of applying grant(s) funded by external agencies. Applicants should submit a well-defined proposal that includes specific strategies to increase their interactions with senior colleagues at other institutions who may serve as collaborators, mentors, or sponsors that will pave the path to grant application. Strategies could include sponsoring travel to relevant meetings, visiting potential collaborators at other institutions, hosting speakers, organizing a research group, providing summer salary to faculty during the proposal writing process, or other strategies. Final funding is contingent upon submission of a letter of commitment from the networking partner to participate.

As part of the application process, the faculty member may include a plan to pursue extramural funding within 1-2 years after being awarded; this plan will likely strengthen the application package. Proposals tied with extramural grant application would be more favorable. Please see application requirements below and evaluation rubric posted on the ADVANCE website at http://uwf.edu/advance/.

All ADVANCE Scholars are eligible to apply for Faculty Career Networking and Grant Proposal Development Awards, including ADVANCE team members. ADVANCE team members will recuse themselves from evaluating their own applications. Up to four $3000 awards will be given per academic year during the grant period. Priority will be given to ADVANCE Scholars who have not received previous Faculty Career Networking Awards.

Application due: May 31 2016

Application Requirements and Process:

Step 1: Applicants will identify someone with whom they will benefit from a networking/mentoring relationship. This can be someone who is willing to work with the faculty member in either a formal or informal mentoring relationship or to serve as a collaborator or consultant for development of an externally funded proposal.

Step 2: Applicants will talk to the RSP Office to discuss potential external funding opportunities within 1-2 year time frame.

Step 3: Applicants will prepare a complete application packet and submit it to

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advance@uwf.edu. The review committee will make a determination and communicate the decision to RSP and the appropriate college dean. Applicants will be notified if they are recommended for further consideration.

Application packets should include:

- Signature form/cover page posted at http://uwf.edu/advance/ completed by the applicant and signed by the department chair (signature of Dean and AVP for Research to occur at step 3)

- A 4-6 page (double spaced, 1” margins, Times New Roman 12-point font) proposal containing a clear description and timeline of the proposed activity; a statement as to why the applicant has selected the external partner for networking and what role he/she will fill in the process; a statement explaining how the activity complements the applicant’s professional development agenda; and a plan for submission of an external funding proposal, including identification of specific funding opportunities and submission deadlines

- A 1-page budget description and justification (e.g., summer stipend, graduate assistance, travel, including other potential sources of funding)

- A 1-page (double spaced, 1” margins, Times New Roman 12-point font) bio-sketch of networking partner

Step 4: The applicant will be scheduled to meet with Dr. Mark Roltsch, Assistant Vice President and Director for Sponsored Research, to have a SWOT analysis and discuss the planned mentorship and to agree to a periodic follow up on the mentor activities. When the recommended application is sent to RSP, a member of the RSP staff will contact the applicant to set up a first discussion.

Step 5: Once approved by RSP, the applicant should contact her networking partner to obtain a letter of support clearly confirming the networking partnership. Final funding is contingent upon submission of a letter of commitment to advance@uwf.edu from the networking partner participating.

For questions, please email advance@uwf.edu or call 850-474-2189.