

## UNIVERSITY OF WEST FLORIDA

Pensacola, FL 32514-5750

**Facilities Management** 

November 22, 2005

Reviewed: February 12, 2020

## STANDARD OPERATING PROCEDURE # FAC 6.021

Subject: Fire Hydrant Flushing Procedure

Purpose and Scope: Ensure proper flushing of fire hydrants and potable water distribution system

## Procedure:

- 1. Install flushing diffuser.
- 2. Open hydrant slowly and gradually increase flow to maximum flow.
- 3. Once max flow has been achieved, lower flow rate slowly to half flow.
- 4. Continue flushing for 10 minutes or longer if water is still cloudy.
- 5. Slowly close hydrant until flow has stopped.
- 6. Check operating stem nut for tightness.
- 7. Lube or repair as needed.
- 8. On dead end hydrants, use 6" flush box on valve working machine. Do not use valve working machine to open or close fire hydrants.
- 9. If a fire hydrant needs repair, put an out-of-service bag over the hydrant until repairs are made.
- 10. List the hydrant that is out-of-service in log book of Central Utility Plant and create a workorder in TMA.
- 11. Repairs should be made as rapidly as parts availability allows.

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