|  |  |  |
| --- | --- | --- |
| Storm/Event: | Assessment Date: |  |
| Building Name: | Building Number: | Mark if update to previous form: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of Assessor: | Department: |
| **Cause(s) of Damage:** (circle all that apply)**\*Impact** (damage from wind borne debris) **\*Wind** **\*Building hit by tree/limb** **\*Power Surge/Lightning** **\*Water Damage-Wind driven rain & leaks** **\*Water Damage-Water Intrusion through structural damage \*Water Damage-Flood** \***Loss of Utilities** **\*Other** (provide description)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Damage Detail** (leave blank for items not damaged) |
| **Contents/Item** | **Description of Damages** |
| Roof |  |
| Soffits |  |
| Gutters |  |
| Entry |  |
| Stairs |  |
| Landscaping |  |
| Walls |  |
| Fences/Gates |  |
| Power |  |
| Elevators |  |
| Windows |  |
| (Additional Items) |  |
| **Emergency Repairs or Preventative Actions** (leave blank if no actions taken) |
| Action(s) Taken: |
| (Maintain records/documentation of materials and labor used) |
| **Photograph**Take digital photograph(s) of damages. Include building name and room number on a piece of paper or dry erase board that is visible in the photograph.  |