

# University of West Florida

## Hal Marcus College of Science and Engineering

### Research Experience Away Program (REAP)

The Hal Marcus College of Science and Engineering (HMCSE) Research Experience Away Program (REAP) is an initiative to help students participate in research experiences away from UWF. Students in the STEM disciplines must have hands-on experiences outside the traditional classroom setting, and research should be essential parts of the educational experiences for HMCSE students. Research experiences at other institutions broaden student opportunities, as well as make them more competitive for the best STEM jobs and graduate programs.

The HMCSE Research Experience Away Program (REAP) will provide UWF students majoring in academic degrees housed in the Hal Marcus College of Science and Engineering with up to \$7500 to help offset the expenses associated with the experience. Eligible expenses include airfare and other travel expenses, food and lodging, and other non-research related expenses.

In this inaugural year, there is flexibility in the award criteria and requirements for this program. We envision tightening the criteria and requirements over time as we gain more insight into the operational logistics for this program.

#### **Eligibility Criteria:**

- A 3.0 or higher GPA in a HMCSE degree program
- At least one semester of research experience at UWF or strong recommendation from the local academic department housing the student's degree program
- Documented acceptance into a research program or laboratory at another university, research center or other similar institution; special circumstances that make this requirement a significant challenge will be considered
- Continue as a UWF student for at least one additional semester after the research away experience

#### **Application Requirements**

Your application packet must include:

1. This completed cover sheet
2. Letter of Interest. In addition to detailing your interest in conducting research away from UWF, please provide brief answers to the following two questions:
  - a. How will participating in this experience help you do research you would not be able to do otherwise?
  - b. Briefly describe the impact this experience will have on your readiness for the next stage of your professional career (graduate school, entry into the professional workforce, etc.)?
3. Your up-to-date resume/CV
4. A budget proposal for the project indicating how much is being requested and how it would be used (travel, housing, etc).
5. Two letters of recommendation: one from your UWF faculty mentor plus one additional letter from a faculty member in HMCSE. These letters should be confidential and sent directly to the HMCSE Dean's office.

6. A description of the proposed research project. The project description should be developed in conjunction with your host faculty mentor, and should be no longer than one page and include a project title. References do not count toward the page count.
  - a. For REU experiences, a copy of the REU program pamphlet or website with details about the research program will be accepted
  - b. In some instances, other locally prepared materials will satisfy this requirement
7. Documentation of acceptance into a research program or laboratory at another university, research center or other similar institution
  - a. There are several mechanisms for documenting acceptances, including email correspondence from the host mentor, letter from local faculty member, etc.
8. An unofficial copy of your UWF transcript

**Please submit your complete application to:**

HMCSE Dean's Office  
Building 4, room 423  
University of West Florida  
11000 University Parkway  
Pensacola, FL 32514

For questions or additional information, please contact Paula Wilson (pwilson1@uwf.edu) in the HMCSE Dean's Office.

**University of West Florida**  
**Hal Marcus College of Science and Engineering**  
**Research Experience Away Program Application**  
**Application Deadline: Open**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ UWF E-mail: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ Student ID # \_\_\_\_\_

\_\_\_\_\_

List all schools you have attended (high school, college or university):

| School Name | Dates of Attendance | Cumulative GPA |
|-------------|---------------------|----------------|
|             |                     |                |
|             |                     |                |
|             |                     |                |

Degree Program: \_\_\_\_\_ Department: \_\_\_\_\_

Host Institution for REAP: \_\_\_\_\_

Host Mentor: \_\_\_\_\_

Project Title: \_\_\_\_\_

UWF Faculty Mentor (print name): \_\_\_\_\_

Faculty Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Anticipated Graduation Date from UWF: \_\_\_\_\_

Overall GPA \_\_\_\_\_ Major GPA \_\_\_\_\_

List any awards you have received and professional/honor societies to which you belong:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_