PART ONE: Admission to the Department of Teacher of Education:

- Prior to beginning upper level coursework in Teacher Education:
  - UWF Acceptance
  - Submit passing scores for all 4 sections of the FTCE General Knowledge Exam (www.fl.nesinc.com)
  - 2.5 GPA on all previous college work. Current cumulative GPA = _______
  - A.A. degree and/or all lower level courses complete _________________________________________________
  - Complete the prerequisite EDF1005
  - Purchase TK20 computer software package (uwf.tk20.com) can be purchased through the bookstore
  - Submit Application to Teacher Ed through TK20 including the Self-Rating Scale
  - Complete the Department of Teacher Education orientation
    - Sign degree plan and the advising checklist
    - Sign signature page of TEEL Handbook
    - Sign Principles to Live By
  - Maintain a 2.5 cumulative GPA or higher

PART TWO: Important Department of Teacher Education Deadlines and Information:

- Field Experiences: apply through TK20 by May 1 for fall and October 1 for spring; separate applications
- Student Teaching: apply through TK20 by May 1 for fall and October 1 for spring separate application
- Florida Teacher Certification Exams: Professional Education, Elementary Education K-6, Exceptional Student Education K-12 (if in ESE/Elem.) passing scores on record prior to Student Teaching
  - Exams must be passed by 5/1 for Fall placement and 10/1 for Spring placement.
- Student teaching out of service area may require additional fees above regular fees (see Handbook)
- Fingerprinting: complete prior to being placed in the school per your local school district requirements

PART THREE: Other Important Information:

- UWF gmail account – activate your UWF gmail account and your Google Calendar through MyUWF
- Send most current college transcripts - after degree is posted - to admissions
- Send high school transcripts for foreign language to admissions
- Register for classes through MyUWF. Guides available at uwf.edu/registration
- Nautilus card
- Parking decal

________________________________________________________________________________
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Student Signature

悯

Student Name

悯

Student Number

悯

Date

悯

Advisor Signature

悯