AGENCY FACT SHEET
FOR
THE UNIVERSITY OF WEST FLORIDA CRIMINAL JUSTICE
INTERNSHIP PROGRAM

AGENCY NAME: U.S. Probation Office

ADDRESS: 17 South DeVilliers Street

CITY: Pensacola
STATE: FL
ZIP: 32502

Office Hours: Monday-Friday 7:30am-4:30pm

Purpose or goal of agency:
Supervise federal offenders in the community and prepare presentence reports for the U.S. District Court

Intern duties:
Our interns are mainly used to “shadow” our officers in the office, courtroom, and during limited fieldwork

Description of what a student would learn from this placement:
Preparation of presentence reports and various activities for supervision duties such as case reviews, violation reports, etc.

It is the goal of our program to provide participants with a diverse view of the Federal criminal justice system. Participants should also expect to gain substantial insight on the Florida criminal justice system and the criminal justice system of other states our office may interact with. The program is designed to allow participants to play an active role in probation and pretrial work, rather than just being an observer. Through observing the work activities of the members of a criminal justice agency and by working under the close supervision of probation officers, participants will be better prepared to assess their own interest and potential for a career in the criminal justice system.

The intern will be exposed to field work in the supervision of offenders and presentence investigation work. This program will provide a unique opportunity for the student to participate in a work environment which will provide exposure to the administration of the U.S. District Court, various federal and state law enforcement agencies, the U.S. Attorney's Office, Federal Defenders, private law firms, correctional facilities, and numerous community service agencies.

Agency Website:
http://www.flnp.uscourts.gov/contactus.htm