AGENCY FACT SHEET
FOR
THE UNIVERSITY OF WEST FLORIDA CRIMINAL JUSTICE
INTERNSHIP PROGRAM

AGENCY NAME: Medical Examiner's Office

ADDRESS: 5151 North Ninth Avenue

CITY: Pensacola  STATE: FL  ZIP: 32504

Office Hours: 8am - 4pm Monday through Friday

**Purpose or goal of agency:**
Our agency is responsible for investigating deaths based on Florida State Statutes 406. Two of our main functions include determining cause and manner of death and positive identification of decedents.

**Intern duties:**
Interns will perform duties in the morgue and also in the office. Assisting in the morgue will include autopsies, evidence, and specimen retention. Assisting in the office will include cremation permits, death certificates, photographs, and records retention.

**Description of what a student would learn from this placement:**
During an internship with our office a student will:
- Learn how to determined which deaths fall under the jurisdiction of the Medical Examiner.
- Gain knowledge of the human body through autopsy.
- Procedures for death certificates.
- Public records law.
- Proper storage of specimens and evidence.
- And MUCH more.

**Agency Website:**
www.myfloridamedicalexaminer.com (Click on District 1 on the map)