PROCESS INFORMATION

The University of West Florida is committed to providing equal opportunity to all of its programs, activities, and services, and in compliance with the Americans with Disabilities Act (ADA) as amended in 2008, Section 504 of the Rehabilitation Act of 1973, and the Fair Housing Act (HUD). A student must have accepted a Housing and Residence Life Contract to request consideration to have a Service Animal in University Housing.

This form is to request a Service Animal or Service Animal in Training, and NOT an Assistance Animal. **What is the difference?**

- **Service Animals are defined as animals that are individually trained to do work or perform tasks for people with disabilities.** These tasks can include things like pulling a wheelchair, guiding a person who is visually impaired, or alerting a person who is having a seizure. The tasks a service animal can perform are not limited to this list. However, the work or task a service animal does must be directly related to the person's disability. **Service animals may accompany persons with disabilities into places that the public normally goes.**

- **An Assistance Animal is an animal, also can be referred to as “Emotional Support Animal” or “Comfort Animal” (typically a dog or cat though this can include other animals), that provides a therapeutic benefit to its owner through companionship.** The animal provides emotional support and comfort to individuals with psychiatric disabilities and other mental impairments. The animal is **not** specifically trained to perform tasks for a person who has emotional disabilities. **Unlike a Service Animal, an Assistance Animal is not granted access to places of public accommodation; the animal’s access is restricted to the student's housing.** To request an Assistance Animal for Housing, the “Request for Assistance Animal in University Housing” Form should be completed; the form is available at [www.uwf.edu/sar](http://www.uwf.edu/sar).

A student who is approved to have a Service Animal in University housing will be required to acknowledge the Service Animal Owner’s Responsibilities, as outlined on the last page of this document. These responsibilities will be reviewed with the student by Student Accessibility Resources staff.

COMPLETED FORM SUBMISSION

The completed Request for Reasonable Accommodation in University Housing should be submitted to Student Accessibility Resources.

Via Mail:
Student Accessibility Resources
11000 University Parkway
Pensacola, FL 32514-5750

Via Fax:
850-474-2250

Via Email:
sar@uwf.edu
**COMPLETED FORM SUBMISSION**  
The completed form should be completed by the student and submitted to Student Accessibility Resources.

**STUDENT INFORMATION**  
The University will not ask about the nature or extent of a student’s disability. When it is not readily apparent that the dog identified by the student is trained to do the work or perform tasks for the student, Student Accessibility Resources may ask the student with the disability if the dog is required because of a disability and what work or task the dog has been trained to perform. The University will not require documentation, such as proof that the dog has been certified, trained, or licensed as a Service Animal.

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2. **Is the animal a service animal required because of a disability?**
   - [ ] NO
   - [ ] YES

3. **Is the animal a service animal in training?**
   - [ ] NO
   - [ ] YES

1. **What work or task has the animal been trained (or is being trained) to perform?**

I understand that I will need to provide evidence that the animal is in good health (e.g. vaccination records) and that the animal has been spayed/neutered.

**Student Signature:** ___________________________  **Date:** ____________________