

MEMORANDUM

TO: Academic Advisor
FROM: International Student Advisor
SUBJECT: *Extension of nonimmigrant visa status*

U.S. Immigration and Customs Enforcement (ICE) require a student in F-1 or J-1 status to file apply for an extension of stay if the date on their I-20 is going to expire before their program completion.

To assist your advisee and me in complying with USCIS and ICE requirements, please complete the form and return it to my office: Building 71/147. If you have any questions about this form or these regulations, feel free to contact our office at intered@uwf.edu, or by calling x2479. Thank you for your time and cooperation.

I recommend that, _____ extend
(student's name)
nonimmigrant visa status until _____ for the
(Date of completion of course work)

Following reasons:

Must complete the following courses or requirements:

Must complete the following exams:

_____; _____; _____;

Other

_____; _____; _____;

Name: _____ Department: _____

Signature: _____ Date: _____

Update 10/2007