

**Department of Government
M.A. Comprehensive Exam
Registration Form**

The M.A. Comprehensive Exam (henceforth “comps”) is administered every semester during exam week. Students planning to take their comps must have this Authorization Form completed no later than the end of the first full month of the semester (September in the Fall, January in the Spring, and May in the Summer). The form shall be signed first by the members of the Committee and then the Department Chairman, who will pass it on to the Office Manager, who will in turn initial and date it, and place one copy in the student’s file and another in the M.A. Comps file. (Please note that students enrolled in courses in the semester in which they are to take their comps must also have the Coursework Completion Form filled out.)

Date: _____ Expected Graduation Date: _____

First Name: _____ Last Name: _____

1. Committee Chair: _____

Exam Topic: _____

Faculty Signature: _____ Date: _____

2. Committee Member: _____

Exam Topic: _____

Faculty Signature: _____ Date: _____

3. Committee Member: _____

Exam Topic: _____

Faculty Signature: _____ Date: _____

4. Acknowledged:

Department Chair Date: _____

Office Administrator Date: _____