

CGS 1570
Chapter 7: Word
Assignment 4

Name: _____ Section (Time/Day): _____

Printouts

Note: Download the files required for the text and store them on your media (preferably a USB drive)

The files required for this assignment are found in the directory *Word Volume 1, 1/e* at <http://www.prenhall.com/exploring>

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|----|---|---|
| 1. | Complete Hands On Exercise 1 (pp. 364-366)
Print the document | 1 |
| 2. | Complete Hands On Exercise 2 (pp. 376-382)
Print the document | 1 |
| 3. | Complete Practice Exercise 2 (pp. 408-409)
Print the document | 1 |
| 4. | Complete Mid Level Exercise 4 (pp. 414-415)
Print the document | 1 |

Staple your printouts in order and attach cover page when submitting the assignment.