

NOTICE OF PROPOSED REGULATION REPEAL
October 27, 2006

DEPARTMENT OF EDUCATION
Division of Universities
University of West Florida
REGULATION TITLE:

UWF REG 6.003 Motor Pool Program

PURPOSE AND EFFECT: The regulation reflects changes in the University's Motor Pool Program, including elimination of the motor pool program.

SUMMARY: The proposed regulation repeal reflects the University's current purchasing program. The University is proposing to repeal the regulation because it is no longer needed.

THE FULL TEXT OF THE PROPOSED REGULATION IS ATTACHED.

SPECIFIC AUTHORITY FOR REGULATION: N/A

LAW IMPLEMENTED: N/A

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION: Mr. David O'Brien, Assistant Vice President for Administrative Affairs.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS: Vicki Knaack, Coordinator, vknaack@uwf.edu, Phone (850) 474-3420; FAX (850) 857-6058; Bld. 10/Rm 128; 11000 University Parkway; Pensacola, FL 32514-5750. Any comments regarding the proposed regulation must be sent in writing to the contact person on or before November 10, 2006 to receive full consideration.

**University of West Florida Regulations
UWF/REG-6.003 Motor Pool Program.**

~~(1) Purpose—The purpose of this rule is to implement the delegated authority received by The University of West Florida in accordance with Section 240.225, F.S., with respect to those functions and duties heretofore performed by the Department of General Services in accordance with Chapter 287, Part II, F.S.~~

~~(2) Approval—The University shall not acquire any motor vehicle or watercraft through lease, lease purchase, purchase or transfer from another agency without the express written permission of the President of the University or his designee. This section shall not apply to the temporary lease (less than 30 days) of a vehicle for the use of an employee for the conduct of normal university business.~~

~~(3) Acquisition:~~

~~(a) The procurement of all vehicles shall be executed by the Director of Purchasing in accordance with Section 287.061(1), F.S.~~

~~(b) All vehicles or watercraft will be the most appropriate for the task to be performed. Specifications for all vehicles will be made by the interaction of the Director of Purchasing and a representative or representatives of the using department.~~

~~(c) Disposal of surplus motor vehicles or watercraft will be executed in accordance with Surplus Property, Sections 273.04, 273.05, and 273.55, F.S.~~

~~(4) Assignment and Use:~~

~~(a) Motor vehicles and watercraft will be available for University purposes only as authorized by the President or his designee.~~

~~(b) Students or other non-university personnel may be allowed to operate motor vehicles and/or watercraft on a temporary basis for the conduct of regular University business or as an emergency situation may necessitate.~~

~~(c) Special assignment vehicles shall be assigned for use upon certification of the President or his designee.~~

~~(5) Maintenance-~~

~~(a) At the option of the University President or his designee, motor vehicle and watercraft maintenance may be performed by the University or, through negotiation, with the Department of General Services. A contract or contracts with a private business or non government entity may be established for the purpose of maintaining and/or repairing motor vehicles and watercraft.~~

~~(b) This section does not preclude the emergency repair of a motor vehicle or watercraft when operating away from the normal geographical use area.~~

~~(6) Aircraft-~~

~~(a) The acquisition of any aircraft for the conduct of University business or the acquisition of any aircraft using University funds shall require the prior approval of the Board of Regents.~~

~~(b) This section does not preclude the use of commercial airlines or state air pool for the normal conduct of University business nor the procurement of special charter services for the transport of groups of University personnel or sports teams or student groups.~~

Specific Authority 240.227(1), 287.16(6) FS. Law Implemented 240.225, Chapter 287, Part II FS. History--New 6-30-81, Formerly 6C6-6.003. . Converted to Regulation UWF/REG 6.003 - 7/21/05. Repealed.