

**THE UNIVERSITY OF WEST FLORIDA NOTICE OF
PROPOSED REGULATION AMENDMENT**

DATE: July 3, 2019

REGULATION TITLE AND NUMBER: *UWF/REG – 4.008 Tuition and Fees, Fines and Penalties*

PURPOSE AND EFFECT: UWF Regulation 4.008 is being amended to reflect a rate increase to the excess hour fee set by the Florida Legislature.

SUMMARY: The proposed changes to this regulation provide the following:

- Proposed changes will be applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in summer 2019.
- New language added regarding an update to the excess hour surcharge which now applies to credit hours in excess of 120 percent of the number of credit hours required to complete the baccalaureate degree program in which a student is enrolled.
- Percent change is increasing from “110% of the number of credit hours required to complete the baccalaureate degree” to “120% of the number of credit hours required to complete the baccalaureate degree”.

AUTHORITY TO AMEND THE REGULATION: Article IX of the Florida Constitution; Florida Board of Governors Regulations 1.001 and 7.001.

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION AMENDMENT: Pamela E. Langham, General Counsel

COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. In response, the University may solicit additional written comments, schedule a public hearing, withdraw or modify the proposed regulation amendment in whole or in part after notice, or proceed with adopting the regulation amendment. The comments must identify the regulation(s) on which you are commenting.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION: Gabby Rozier, Paralegal, Office of the General Counsel at grozier@uwf.edu, or 850-474-3420 or Office of the General Counsel, Building 10, 11000 University Parkway, Pensacola, Florida 32514.

THE FULL TEXT OF THE REGULATION: The full text of the proposed regulation is attached below this Notice. The full text of the proposed and existing regulation is also posted on UWF’s website at <https://uwf.edu/offices/board-of-trustees/regulations/>. In addition, the full text of the proposed regulation and current regulation are available upon request to the Office of

the General Counsel, which can be contacted at 1.850.474.3420 or grozier@uwf.edu



Regulations

Number: UWF/REG – 4.008
Title: Tuition and Fees, Fines and Penalties (Fall 2019)

Undergraduate and Graduate students in all programs except Graduate Market Rate Tuition Programs are required to pay the applicable Tuition and Fees set forth in sections 1) 2) and 4) below. Students in the Graduate Market Rate Tuition Programs are required to pay the applicable Tuition and Fees set forth in sections 3) and 4) below.

1) TUITION

		Per Credit Hour
Undergraduate Level Coursework	Undergraduate Basic Tuition Fee	\$105.07
	Undergraduate Tuition Differential	\$38.88
	Undergraduate Alabama Differential Out of State Fee	\$100.00
	Undergraduate Out-of-State Fee (Non-Resident)	\$408.94
Graduate Level Coursework	Graduate Basic Tuition Fee	\$295.34
	Graduate Tuition Differential Fee for MSN courses	\$41.17
	Graduate Alabama Differential Out-of- State Fee	\$100.00
	Graduate Out-of State Fee (Non-Resident)	\$628.23
	Graduate Out-of-State Fee for students with .25 FTE or greater Graduate Assistantship appointments.	\$0.00

2) MANDATORY FEES

		Per Credit Hour
Financial Aid Fee- Undergraduate 5% of applicable basic tuition	Undergraduate Resident	\$5.25
	Undergraduate Non-Resident	\$25.70
	Undergraduate Qualified Alabama Resident	\$10.25-
Financial Aid Fee- Graduate 5% of applicable basic tuition	Graduate Resident	\$14.76
	Graduate Non-Resident	\$46.17
	Graduate Qualified Alabama Resident	\$19.76
Capital Improvement Trust Fund Fee	Undergraduate and Graduate	\$6.76
Green Fee	Undergraduate and Graduate	\$.75
Health Fee	Undergraduate and Graduate	\$7.52
Athletic Fee	Undergraduate and Graduate	\$20.93-
Activity and Service Fee	Undergraduate and Graduate	\$13.57
Technology Fee	Up to 5% of applicable basic tuition for undergraduate students	\$5.25
	Up to 5% of applicable basic tuition for graduate students	\$9.97
Transportation Access Fee	This fee only applies to undergraduate and graduate courses on the Pensacola campus and does not apply to on-line courses.	\$8.00

3) GRADUATE MARKET RATE TUITION PROGRAMS- Offered by Continuing Education
Includes tuition and all per-credit-hour fees

Program	Per Credit Hour
M.Ed., Educational Leadership	\$416.50
Ed.D. Curriculum & Instruction (Curriculum & Assessment)	\$425.00
M.Ed. Reading Program	\$379.91
Master in Accountancy	\$500.00

4) OTHER FEES

Admissions Deposit Fee		\$200.00
Application Fee	(non-refundable)	\$30.00
Collection of Overdue Accounts Fees	Collection Charge	10.00%
	Collection Agency	25%
Diploma Replacement Fee		\$10.00
Distance Learning User Fee (on-line course fee)		\$15.00 per credit hour
Equipment and Facilities Fees and Fines		Varies
Excess Hour Fee- Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time during the period from fall 2009 through summer 2011	50% of the undergraduate basic tuition fee for each credit hour in excess of 120% of the number of credit hours required to complete the baccalaureate degree	\$52.53 per credit hour
Excess Hour Fee- Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in fall 2011	100% of the undergraduate basic tuition fee for each credit hour in excess of 115% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Excess Hour Fee- Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in fall 2012	100% of the undergraduate basic tuition fee for each credit hour in excess of 110% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Excess Hour Fee- Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in summer 2019	100% of the undergraduate basic tuition fee for each credit hour in excess of 120% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Fingerprinting		Cost
Identification Card (Nautilus Card)	Annual fee	\$10.00
	Replacement Card	\$15.00
Intern Photo (including sales tax)		\$5.00
International Student SEVIS Fee	Per semester fee	\$50.00
Late Payment Fee		\$100.00
Late Registration or Reinstatement Fee		\$100.00
Library Fines and Penalties		Varies
Materials and Supplies Fees		Varies
Non-Academic Services Provided Directly to Students	Examples: health services not covered by the Health Fee, fees for duplicating, lost keys, copyright material, breakage, standardized tests, etc.	Cost

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Off-Campus Fees		Cost
Orientation Fee		\$50.00
Payment of Tuition in Installments-Service Fee		\$15.00 per installment agreement
Registration for Zero-Hours Course	Undergraduate or graduate	Same as fee for 1 credit hour
Returned Check Fee – for unpaid checks, checks with insufficient funds	\$0.00-\$50.00	\$25.00
	\$50.01-\$300.00	\$30.00
	\$300.01 and up	Greater of 5% or \$40.00
Testing		Cost
Third Time Repeat Fee (in addition to basic tuition)	Established by BOG	\$192.85 As set by the BOG
Transcript Fee		\$10.00
Transient Student Fee-for accepting student and processing admissions application	Administered through Florida Virtual Campus	\$5.00

Authority: Sections 1009.24 and, 1009.26, 1009.285, 1009.286 F.S, BOG Regulations 7.001, 7.002, 7.003 and 7.008.

History- Formerly FAC Rule 6c6-4.008 adopted 5/18/03, Amended 8/18/03, 8/10/04, 8/18/05. Converted to UWF/REG 4.008, 7/21/05. Amended 9/9/05, 8/18/06, 8/20/07, 1/9/08, 10/6/09, 10/5/10, 1/7/11, 10/10/11, 6/21/12, 09/24/13, 07/10/14, 07/08/15, 07/07/16, 07/19/17, June 2018, June 2019, ~~2019~~.

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