

**THE UNIVERSITY OF WEST FLORIDA
NOTICE OF PROPOSED AMENDMENT TO REGULATION**

DATE: August 1, 2022

REGULATION TITLE AND NUMBER: UWF REGULATION 3.031 Grading Information

PURPOSE AND EFFECT: The purpose of this amendment is to add the No Credit (NC) grade as an additional grade that is not calculated in the GPA.

SUMMARY: The proposed amendment to this regulation is as follows:

- Purpose and definitions were added to comport with approved regulation format
- NC grade was added
- Clarification was added concerning Satisfactory (S) grades
- Information was added concerning the eligibility for and calculation of an NC grade

AUTHORITY TO AMEND THE REGULATION: Article IX of the Florida Constitution; Florida BOG Reg. 1.001

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION AMENDMENT: Adam Burgess, Registrar

COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. In response, the University may solicit additional written comments, schedule a public hearing, withdraw or modify the proposed regulation amendment in whole or in part after notice, or proceed with adopting the regulation amendment. The comments must identify the regulation(s) on which you are commenting.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED AMENDMENT TO THE REGULATION OR CHALLENGE: Jessica Whittle, Paralegal, Office of the General Counsel at jwhittle@uwf.edu or 850-474-3420 or Office of the General Counsel, Building 10, 11000 University Parkway, Pensacola, Florida 32514.

THE FULL TEXT OF THE REGULATION: The full text of the proposed amendment to the regulation is attached below this Notice. The full text of the proposed amendment and existing regulation is also posted on UWF's website: <https://uwf.edu/offices/board-of-trustees/regulations/>



Number: UWF/REG-3.031
Title: [Grading Information](#)
Responsible
Department: [Office of the Registrar](#)

I. Purpose:

To enumerate course letter grades, to define additional course grade and transcript symbols, and to explain the computation of **grade point averages**.

II. Definitions

“FTIC” means “first time in college.” This regulation uses the term as it is defined in [UWF/REG-3.001](#).

III. Policy

- A. The following table represents the numerical equivalents for course letter grades for calculation of a student’s grade point average (GPA).

Grade	Description	Grade Points
A	Outstanding	4.00
A-	Outstanding	3.70
B+	Above Average	3.30
B	Above Average	3.00
B-	Above Average	2.70
C+	Average	2.30
C	Average	2.00
C-	Average	1.70
D+	Below Average	1.30
D	Below Average	1.00
F	Failure	0.00
U	Unsatisfactory	0.00
NF	(non-attending/failure)	0.00

- B. The following table displays the definitions of additional course grades and transcript symbols. These grades are not included when GPA is computed:

CR	Credit Awarded-Accelerated Methods
G	Deferred Grade (thesis and dissertation only)
I	Incomplete
I*	Grade Not Reported
P	Pass
S	Satisfactory
W	Withdrawn
<u>NC</u>	<u>No Credit</u>
AW	Academic Withdrawal
TR	Withdrawal with full refund of fees
WR	Withdrawal with partial refund of fees
X	Audit
XX	No Grade
*	Withdrawn (W or WF not yet reported)

- C. In computation of the required GPA for academic standing and conferral of a degree, the total number of quality points (grade points multiplied by course semester hour credits) is divided by the total number of semester hours for which letter grades are received (per the table in paragraph (1)). All academic requirements tied to a specific letter grade average should be interpreted to mean the numerical average associated with a specific letter grade. Hence, where “C average or better” is required, this is interpreted as “2.0 average or better.”
- D. Student teaching, practica, and special courses are graded on a Satisfactory/Unsatisfactory “S/U” basis. “S” grades are equivalent to a “C” average or better.
- E. With the approval of the student’s assigned advisor, undergraduate students may take selected courses on a Pass/Fail (P/F) basis. The Pass/Fail option may not be used for any University- or departmentally-required courses.
- F. Course work completed in any student classification (including non-degree) will be included in the student’s undergraduate or graduate GPA as determined by the level of the course.
- F.G. For undergraduate FTIC students entering Fall 2022 or later, an No Credit “(NC)” grade will be applied to grades of "D" or "F" in any General Education Course taken within one year of their first enrollment date.
1. Determinations of academic standing under UWF/REG-3.008 are based upon the original letter grade (i.e., “D” or “F”) rather than the “NC” grade.

2. “NC” grades count as attempted hours.

3. Repeated courses are ineligible for an “NC” grade.

~~4.~~ An “NC” grade will not be applied to a course when the student has been found responsible for violating the Student Code of Academic Conduct (UWF/REG 3.030) in that course.

~~History: New March 25, 2011; amended June 29, 2017; amended June 28, 2022.~~

Effective Date: [date]

Authority: Section 7(c), Art. IX Fla. Const.; Fla. BOG 1.001.

History: New March 25, 2011; amended June 29 2017; amended [date].

Last review: [date]