

**THE UNIVERSITY OF WEST FLORIDA
NOTICE OF PROPOSED REGULATION ADOPTION**

REGULATION TITLE: UWF/REG-3.031 Grading Information

SUMMARY: Updated grading symbols, by removing “WF” (withdrawn/failing) and adding “NF” (non-attending/failure). Adding titles and descriptions to grade and symbol charts to improve clarity.

AUTHORITY: BOG Regulation 1.001(3),(4)

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED

REGULATION AMENDMENT: Ms. Kelley Brundage, University Registrar

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED

REGULATION IS: Anita Schonberger, Deputy General Counsel,

aschonberger@uwf.edu, Phone (850) 474-3420; FAX (850) 474-2203; Bld. 10/Rm 122; 11000 University Parkway; Pensacola, FL 32514-5750. Any comments regarding the proposed regulation amendment must be sent in writing to the contact person on or before May 26, 2017 to receive full consideration.

THE DATE THIS NOTICE WAS POSTED ON THE UWF BOARD OF

TRUSTEES WEBSITE: May 4, 2017 and was posted in @UWF on Thursday, May 11, 2017.

THE FULL TEXT OF THE PROPOSED AMENDMENT TO THIS

REGULATION IS SET FORTH BELOW:

**University of West Florida Regulation
UWF/REG 3.031 Grading Information**

(1) The following table represents the numerical equivalents for course letter grades for calculation of a student's grade point average (GPA).

<u>Grade</u>	<u>Description</u>	<u>Grade Points</u>
A	<u>Outstanding</u>	<u>4.00</u>
A-	<u>Outstanding</u>	<u>3.70</u>
B+	<u>Above Average</u>	<u>3.30</u>
B	<u>Above Average</u>	<u>3.00</u>
B-	<u>Above Average</u>	<u>2.70</u>
C+	<u>Average</u>	<u>2.30</u>
C	<u>Average</u>	<u>2.00</u>
C-	<u>Average</u>	<u>1.70</u>
D+	<u>Below Average</u>	<u>1.30</u>
D	<u>Below Average</u>	<u>1.00</u>
F	<u>Failure</u>	<u>0.00</u>
U	<u>Unsatisfactory</u>	<u>0.00</u>
<u>NF</u>	<u>(non-attending/failure)</u>	<u>0.00</u>
<u>WF</u> <u>(Withdrawn/ Failing)</u>		<u>0.0</u>

(2) The following table displays the definitions of additional course grades and transcript symbols. These grades are not included when GPA is computed:

<u>WR</u>	<u>Withdrawal with partial refund of fees</u>
<u>TR</u>	<u>Withdrawal with full refund of fees</u>
<u>W</u>	<u>Withdrawn</u>
<u>X</u>	<u>Audit</u>
<u>I</u>	<u>Incomplete</u>
<u>I*</u>	<u>Late-Grade</u>
<u>G</u>	<u>Deferred (graduate thesis and dissertation only)</u>
<u>P</u>	<u>Pass</u>
<u>S</u>	<u>Satisfactory</u>
<u>*</u>	<u>Withdrawn (W or WF not yet reported)</u>

<u>CR</u>	<u>Credit Awarded-Accelerated Methods</u>
<u>G</u>	<u>Deferred Grade (thesis and dissertation only)</u>
<u>I</u>	<u>Incomplete</u>
<u>I*</u>	<u>Grade Not Reported</u>
<u>P</u>	<u>Pass</u>

<u>S</u>	<u>Satisfactory</u>
<u>W</u>	<u>Withdrawn</u>
<u>AW</u>	<u>Academic Withdrawal</u>
<u>TR</u>	<u>Withdrawal with full refund of fees</u>
<u>WR</u>	<u>Withdrawal with partial refund of fees</u>
<u>X</u>	<u>Audit</u>
<u>XX</u>	<u>No Grade</u>
<u>*</u>	<u>Withdrawn (W or WF not yet reported)</u>

- (3) In computation of the required GPA for academic standing and conferral of a degree, the total number of quality points (grade points multiplied by course semester hour credits) is divided by the total number of semester hours for which letter grades are received (per the table in paragraph (1)). All academic requirements tied to a specific letter grade average should be interpreted to mean the numerical average associated with a specific letter grade. Hence, where “C average or better” is required, this is interpreted as “2.0 average or better.”
- (4) Student teaching, practica, and special courses are graded on a Satisfactory/Unsatisfactory “S/U” basis.
- (5) With the approval of the student’s assigned advisor, undergraduate students may take selected courses on a Pass/Fail (P/F) basis. The Pass/Fail option may not be used for any University or departmentally required courses.
- (6) Course work completed in any student classification (including non-degree) will be included in the student’s undergraduate or graduate GPA as determined by the level of the course.

History- New March 25, 2011; amended June 29, 2017.