Division of Academic Affairs
Technology Fee – Systemic Project Proposal
2016

Project Proposal Type

Systemic Project

Projects proposed by operational units of the university (e.g., colleges, academic departments, Library, etc.) for instructional technology enhancements of unit-wide or university-wide scope.

All Systemic Project proposals must be acknowledged (signed) by the operational unit head (e.g. Dean, Chair, Director, etc.).

Project Title

Student IPad Program Refresh

Total Amount of Funding Requested

$22,377.85

Primary Project Coordinator

Stephanie Clark

Unit Head Acknowledgment

Unit Head Signature: *Rct S. J*   Date: 1/20/2016

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Systemic proposals must provide the following information:

1. **Description of initiative/investment to enhance instructional technology.**
   The John C. Pace Library currently maintains a circulating collection of sixty iPads. These iPads are loaned out to students for use both inside and outside the libraries. Students may check out the iPads for a period of four days. The iPads provide tablet computing power to students who might not otherwise have access to it. Students' value access to the iPad collection because of the flexibility tablet computing provides as well as the variety of apps available to support course work.

   Thirty of the current sixty iPads are out of warranty. This project would replace them with newer, warrantied iPads that can meet the heavy demand for this equipment

2. **Description of how initiative has a college/unit-wide or university–wide scope.**
   The John C. Pace Library serves all of the students in the University and was visited by 494,625 individuals in the 2014-2015 fiscal year. This program in particular will benefit all those students who physically visit the library by allowing for a continuation of current levels of computing power both inside and outside of the physical building.

   Refreshing the iPad collection with thirty newer, warrantied machines will allow the library to continue to make hardware, software, and a variety of educational apps available to students where they need it most: educational experiences both inside and outside of the classroom.

3. **Description of project alignment with UWF Strategic Plan.**
   The University of West Florida's current mission statement (2012-2017) establishes a commitment "to provide students with access to high-quality, relevant, and affordable undergraduate and graduate learning experiences; to transmit, apply, and discover knowledge through teaching, scholarship, research, and public service". This project is directly focused on increasing the availability of high-quality, mobile, tablet technology to our students who may not otherwise be able to afford access to it, and providing mobile technology that allows students to take full advantage of the opportunities for discovering knowledge through scholarship, research, and public service in a variety of venues.

   In addition, the UWF Libraries iPad proposal is in direct alignment with several specific portions of the University of West Florida Strategic Plan (2012-2017), including:

   - **UWF Priority 1.1**
     The UWF Libraries iPad proposal will provide students with flexible and mobile tablet computing options that can assist them in fostering student learning and

growing skills that will optimize their prospects for success, as per the UWF Strategic Priority.

- **UWF Priority 1.2**
The UWF Libraries iPad proposal will maintain the accessibility of high quality technology to students who might not otherwise be able to afford access to iPads or other tablets, helping to meet their education needs.

- **UWF Priority 4.1**
The UWF Libraries iPad proposal will allow for updated technology that will "support and sustain the high quality services and infrastructure needed to achieve identified UWF priorities."

4. **Description of benefits provided.**
The UWF Libraries iPad Loan Program began in October 2010 with just 2 first-generation iPads. As a result of the 2011-2012 Tech Fee Proposal Process, the Libraries were able to add 33 new iPads to the program. During the 2012-2013 fiscal year, the Library purchased an additional 30 iPads due to growing demand for the program.

Over the last two fiscal years, the iPad Loan Program has averaged over 280 loans per month. Circulation for this program has been more than 3,400 per year two years in a row (fiscal years 2013-2014 and 2014-2015). During our busiest times in the library (e.g., midterms and final exams), we routinely run out of available iPads. Please see Appendix A for a chart showing iPad loans since the 2012-2013 fiscal year.

It is important that the Libraries circulate up-to-date technology protected by warranties in order to meet the high demand for iPads and expectations of our students. By replacing the 30 iPads no longer under warranty and ensuring that all equipment in the program is under warranty, the Libraries will be able to continue to meet the demand for tablet computing technology on campus. It will also allow us to retire even older iPads in the extended loan program, which is used by faculty and staff to supplement classroom technology and provide tablet computing for research, travel, conferences, and other campus activities.

Students have the following to say when asked how checking out an iPad from the library helps them:

"For people who want to study on the go without having to carry big laptops around, the smallness compared to a computer makes it more convenient."

"These iPads help me with everything including my classes/assignments because most of the time I am taking a quiz or reading a textbook, but it also helps when there is no wifi. I download apps that allow me to communicate with my friends. We even have group chats."

"The iPads allow me to use online resources in more scholastic situations because it is portable. It has become very handy in classes."

"I do not have enough money to buy a textbook so I buy the ebooks to use on the iPad during class. I am also able to facetime with my family."

In addition to course-related work, students use the iPads to stay in touch with family and friends through FaceTime, Skype, and other apps that allow for voice and video communication over wifi connections. For international students and students with families outside of the Pensacola area, this connection is important to them to make them feel more at home here while completing a degree.

5. **Description of how success/impact will be measured.**
   The library circulation department will continue to maintain statistics on the iPad Loan Program, as well as solicit feedback from students on the benefits of and any possible improvements to the program. Statistics are collected monthly from the iPad Loan Program by the Libraries' information management system. We will continue to monitor these statistics to determine the number of iPads needed as well as the apps students need access to in order to support their coursework.

6. **Detailed description of resources required including hardware and software requirements and personnel costs (faculty compensation is not an allowed cost).**
   This proposal is for thirty Apple iPads (wireless, 16 GB) with AC adapters and the additional equipment for maintenance and storage of the iPads: cases, a two year warranty for each iPad that covers damage which is a necessity for equipment as heavily used as the equipment in the library program, and a lockable PowerSync station that provides a secure and space efficient way to sync, charge, and store the iPads that would be housed at the John C. Pace Library. A Mac Mini is included with the proposal to handle the iTunes syncing function of the PowerSync cart.

Type of Material	Cost per item	Number of items	Total cost
iPad	$499.00	30	$14,970.00
Apple Care Plus protection plan	$99.00	30	$2,970.00
iPad Case	$35.00	30	$1,050.00
Bretford PowerSync Cart for iPad	$2,799.00	1	$2,799.00
Mac Mini	$499.00	1	$499.00
Spare USB cables	$5.99	15	$89.85
Total			$22,377.85

There are no additional personnel costs associated with this proposal.

7. **Proposed timeline.**
The items listed above will be ordered as soon as funds become available. When the equipment arrives, it will take no more than two weeks to format the iPads and catalog them for circulation so they can be loaned to students.

8. **Plan for sustainability beyond conclusion of funding from technology fee, if applicable.**
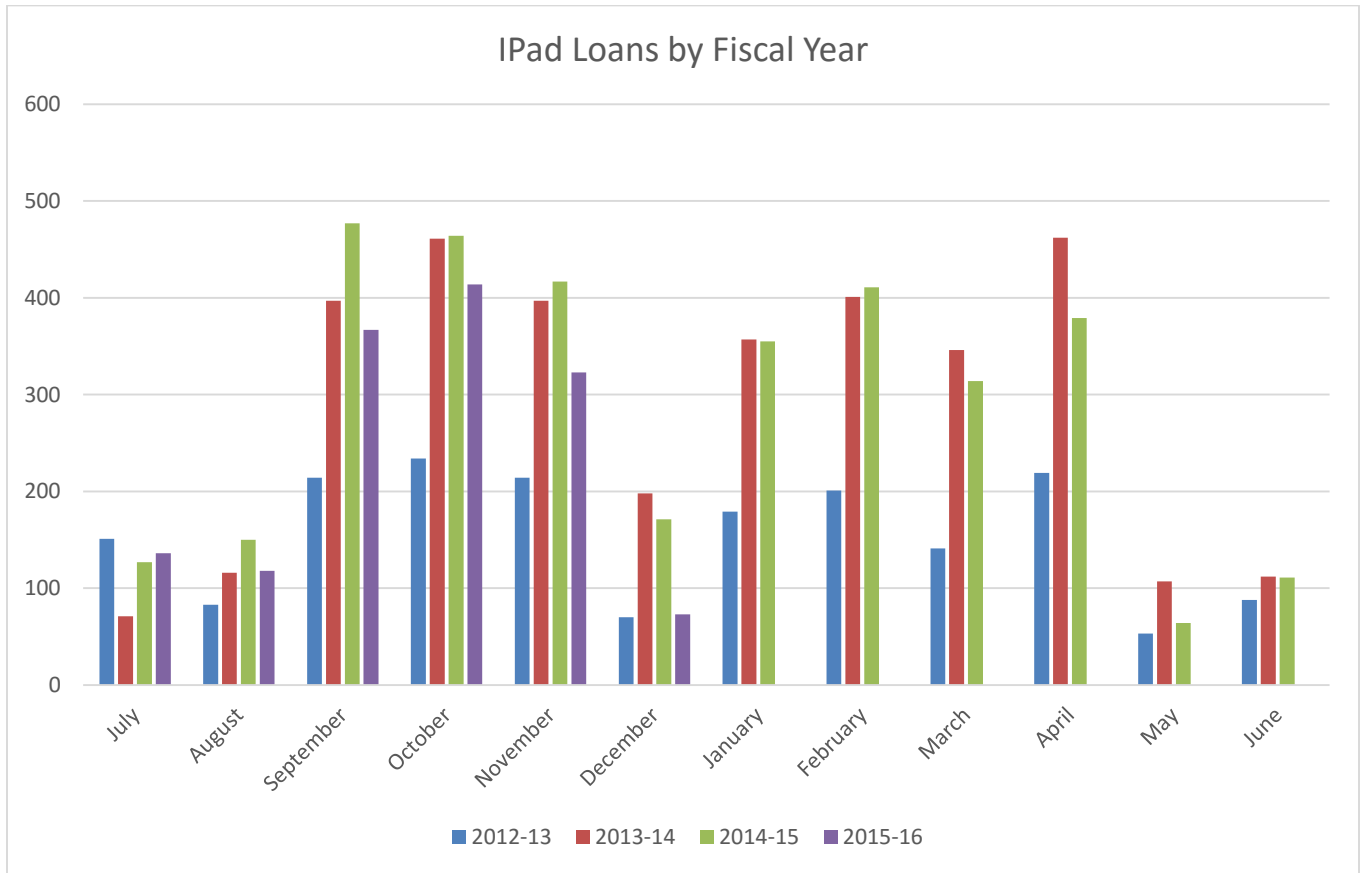   Not applicable

9. **Resource matching commitments from other organizations/sources (identify organization and amounts), if applicable.**
   Not applicable

10. **Individual responsible for reporting and accountability, along with contact information.**
Stephanie Clark
Head of Circulation
John C. Pace Library
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474-2413

Appendix A

IPad Loans by Fiscal Year

03 Systemic iPads

ITS Review Comments

GENERAL COMMENTS:
None.

COMPLIANCE WITH STANDARDS:
No Comments.

INFRASTRUCTURE ISSUES:
No Comments.

PRICING/COST ISSUES:
No Comments.

OTHER SUPPORT ISSUES:
No Comments.

SUGGESTIONS TO PROPOSER:
No Comments.

For questions regarding ITS comments, please contact:
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